Leicester
City Council
Housing Services

Application to construct a car hard standing and footway crossing

Tenants Name: **Telephone No:**

Address:

I wish to apply for permission to construct a car hard standing on the garden of the above property. I understand that work must not start until approval has been given by Housing Services and the Regeneration and Culture Department. I also agree not to begin work until I have paid for the footway crossing.

Diagram of the house and garden showing the location of the proposed car standing:

CONDITIONS REGARDING THE CONSTRUCTION OF CAR STANDINGS

1 All car-standings for which approval is given must be constructed in a proper manner to the satisfaction of the Head of Service (District Management) of new sound materials, and in strict accordance with the standard approved by the Housing Committee and must be maintained in good repair.

2. The car standing should be a minimum of 5 metres deep x 2.4 metres wide when parked at 90 degrees angle to the carriageway and should be constructed of permeable (or porous) surfacing which allows water to drain through, such as gravel, permeable concrete block paving or porous asphalt, or if the rainwater is directed to a lawn or border to drain naturally. If the surface to be covered is more than 5 square metres planning permission will be needed for laying traditional, impermeable driveways that do not control rainwater running off into roads.

3. Any fence, wall or hedge, which is breached to gain access must be properly finished off and left in a good and safe condition.

4. The tenant must not drive across grass or planted verge or footway other than on an authorised footway crossing approved by Regeneration, Highways and Transportation Section.

Data Protection Act 1998

The information you provide will be used for the purpose of updating your records and dealing with issues relating to your tenancy with the Leicester City Council. The information supplied by you may be shared with other Central and Local Government Departments, Agencies and other Public Service Organisations for the purpose of prevention of fraud and referring your case to support agencies. Where any document has been submitted in evidence to support any statement you have made, a copy of that document will be made and stored together with your tenancy records and any other information you have supplied us with. This information will be stored with your records for the duration of your tenancy with Leicester City Council.

5. The tenant must arrange with Regeneration, Highways and Transportation Section after provisional approval has been given to have an authorised foot-way crossing constructed. Any footway crossing must be constructed by Leicester City Council and no other builders or contractors. The charge for such crossing will be payable by the tenant.

6. The permission granted by the Head of Service (District Management) will be subject to confirmation by the Regeneration, Highways and Transportation Section that the safety of pedestrians and other traffic using the road would not be adversely affected.

7. The height of the vehicle should not exceed 2 meters. Vehicles exceeding this height will only be allowed where no objections are received from neighbours e.g. blocking views and light from windows. See Conditions of Tenancy 39 - additional requirements.

8. The car standing must not be used for parking commercial vehicles or vans nor may any form of business be carried out on the car-standings, which are to be used only in such a manner as to cause no nuisance whatsoever.

9. Any and all expense incurred will be payable by the tenant. Any rates or taxes levied in respect of the parking spaces are to be paid by the tenant.

10. The Council reserves the right to request the removal of the car-standing at any time, at the cost of the tenant on giving seven days notice to him / her and the site be cleared and any damage made good by the tenant to the satisfaction of the Head of Service (District Management).

11.

a. Should it be necessary at any time for the City Council as agents for the Severn Trent Water Authority to break open the car standing or any access constructed to it to gain access to the sewer which runs through the property, the cost of reinstating the car standing and the access will be the responsibility of the tenant.
b. The manhole(s) within the site of the car standing must not be covered and the level of the man-hole(s) must be adjusted at the tenant's expense to the new level as necessary. The City Council may only carry out such work.
c. The public sewer running through the property is less than one-meter deep from ground level to the crown of the pipe. **Before** the car standing or any access thereto is constructed, the pipe must be exposed and encased in 150mm thickness of concrete to the satisfaction of the Regeneration, Highways and Transportation Section and at the tenants' own expense. N.B This condition is only relevant if the hardstanding is over the sewer pipe

---

I have read the conditions relating to the construction of the car standing and will agree to meet the terms as set out above.

Signed: Date: 02 June 2011

Office use only

Visited the area on:

Notes:

Permission Granted **Yes** / **No**

Signed: Date:

Data Protection Act 1998

The information you provide will be used for the purpose of updating your records and dealing with issues relating to your tenancy with the Leicester City Council. The information supplied by you may be shared with other Central and Local Government Departments, Agencies and other Public Service Organisations for the purpose of prevention of fraud and referring your case to support agencies. Where any document has been submitted in evidence to support any statement you have made, a copy of that document will be made and stored together with your tenancy records and any other information you have supplied us with. This information will be stored with your records for the duration of your tenancy with Leicester City Council.