

# PATS Invitation To Tender For Taxi Transport

**Tender ID:** 34877      **Tender Bid Close Time Date:** 11:40 14/02/2024

Dear Operator,

You are invited by Taxi Brokerage Service to tender a price per journey based on the details below.

If you do not intend to quote for this tender, please do not respond to this further competition.

To tender your price per day, please complete this ITT and also the journey price submission questionnaire and return by submitting it via the Proactis Portal where the journey is advertised within Tender Bid Close Time/Date .

Contract winners will be informed via the Proactis messaging portal and bids for the previous calendar month are updated quarterly and can be found on the PATS web page

[www.leicester.gov.uk/transport-and-streets/special-needs-and-community-transport/taxi-tendering/](http://www.leicester.gov.uk/transport-and-streets/special-needs-and-community-transport/taxi-tendering/)

**Tender ID**     **Creation Date**     **Cost Centre**

**Pick Up Point(s)**

**Destination Address And**

**Days And Times**

**Journey Type**

**Total Quantity Of Passengers**

**Quantity Of Wheelchair Passengers**

**Wheelchair Type**

**Transport Start Date**

**Transport End Date**

**Transport Type**

**Escort Requirement**     **Tail Lift Required**

**Special Seat**     **Time Critical**

**Special Needs And Requirements**

**Comments And Schedule Variations**

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**Instructions for crew**

- Only children/passenger stated in this tender can travel together, do not share with any other tender.
- No other children/passenger are allowed in the vehicle during this tender and sharing is not permitted with other tenders to ensure the safety of the vulnerable children/passenger, please consult Taxi Brokerage team if required.
- Must be consistent and regular crew
- Child Seat required up to age 13 - all seats to meet the following standard: in this case ECE R 44/04
- Booster with back – all seats to meet the following standard: in this case ECE R 44/04
- Children/passenger will require constant supervision and MUST NOT be left unattended at any time
- Taxi Crew to follow the handover procedure at each pick-up/destination.
- Unless instructed, Passenger Assistant must sit at the back with student

For LAC/Contact Journeys, please consider the below before bidding as these journeys are subject to changes at very short notice:

- Amendment in pick-up/destination points
- Additional Journeys  
(You must be able to provide the revised cost at the time of request or within 2 hours)

**Declaration**

The Authority will set a time limit for the submission of the ITT award. This shall be appropriate to the Services and may take into account the urgency and complexity of the Services. If a Provider's response contains omissions, the Authority reserves the right (at its discretion) to disqualify the entire ITT or to seek further clarification regarding the omission. In practice, if there are significant omissions the authority is likely to exercise its discretion to disqualify the entire ITT. Any liability is hereby expressly excluded, and no costs or expenses incurred for preparing or producing of the ITT will be accepted by the Authority.