

## Leicester City Council Arts and Museums Service

### Volunteer role description

Role	Workshop support (children's and adult's craft activities, often including handling objects to inspire workshop).							
Number of opportunities	Varies according to projects currently in progress. Generally between two and six per month.							
Purpose of role	To provide a friendly and accessible face at arts and museums activities, and to support Outreach Officer in delivery of practical craft and object handling workshops.							
Reports to	Linda Harding (Arts and Museums Outreach Officer).							
Location	Various museum and community venues.							
Main duties	<ul style="list-style-type: none"> <li>To help with practical aspects of workshop – unloading car, setting up, helping participants throughout workshop, clearing up (may include washing up paint pallets, wiping tables etc.) and loading materials into car. Supervising handling of non-accessioned handling objects and talking with participants about them.</li> </ul>							
Skills / Abilities requirements	<ul style="list-style-type: none"> <li>A 'people person', ability to present a friendly face, and to talk easily with people from all communities and backgrounds.</li> <li>A practical, 'hands-on' person, ideally with experience of craft activities, but essentially with ability to pick up new art and craft skills and techniques quickly and to offer practical help and support to participants.</li> <li>Readiness to travel within the city to community venues for workshops.</li> </ul>							
Support/training provided	<ul style="list-style-type: none"> <li>Being supported and shown tasks and systems by the outreach officer.</li> </ul>							
Benefits of the role	Unique opportunities to get involved with exploring handling collections and museum exhibitions with community participants both in community venues and at museum sites. Experience of how to use these as inspiration for arts and crafts workshops. Opportunity to develop expertise in working with a range of Leicester's communities.							
When opportunity available	Will depend on timings of workshops – may be weekends, usually day time.							
		Sat	Sun	Mon	Tue	Wed	Thurs	Fri
	AM	✓	✓	✓	✓	✓	✓	✓
	PM	✓	✓	✓	✓	✓	✓	✓
	EVE	No	no	No	No	No	No	No
Special requirements								
Additional notes								