

Leicester City Council

Standard Conditions for Licences for Sexual Entertainment Venues

1. The licence or a clear copy shall be prominently displayed at all times so as to be readily and easily seen by all persons using the premises.
2. The premises may not be used under the terms of the licence unless and until any necessary permission and/or consents have been obtained pursuant to the Town and Country Planning Act 1990 and the Building Act 1984 or any legislation amending or replacing the same
3. The licence holder, or an appointed deputy, shall be on duty at the premises at all times that the premises are open for business to exercise general supervision and control of the premises.
4. The licence holder must maintain a daily register in which shall be recorded the name and address of any person who is made responsible for managing the premises in the licence holders absence and the names and addresses of other persons employed in the premises, including entertainers, door supervisors and security staff. The register is to be completed each day within thirty minutes of the premises being opened for business and be updated as additional staff arrive. The register is to be available for inspection by the police and by authorised officers of the Council.
5. All members of staff, other than performers, must wear appropriate identification whilst on duty on the premises indicating that they are members of staff.
6. There must be no activities designed to obtain custom by means of personal solicitation, touting or distribution of printed matter anywhere outside of the premises within the City of Leicester.
7. Any images displayed outside of the premises shall be designed so as not to cause offence to members of the public. No, photograph, sketch, painting or any form of advertisement or display shall be displayed by or on behalf of the licensee on, outside or within the premises in a position where it is visible to the public if the Council regards it as unsuitable for exhibition to the public.
8. The layout of the premises shall be designed to ensure that no activity taking place inside the premises is visible from outside through any external openings, such as doors and windows, even when these are open.
9. There shall be prominently and legibly displayed inside the premises in a position where it can be conveniently read, a notice showing all charges and prices for entertainment provided on the premises.
10. No person under the age of 18 shall be admitted to any part of the premises

and the licence holder must adopt the Challenge 21 policy on admissions and there will be adequate, documented training for staff on its implementation. This training will be repeated every twelve months, in order to retain focus, and records of that training will be provided to Council licensing officers and police on request.

11. No person under the age of 18 shall be employed in the business of the sex establishment.
12. The licence holder must ensure that a suitable number of trained security staff are employed to supervise admission to the premises and all public areas inside the premises at all times the premises are open for business. Security staff must be registered with the Security Industry Authority.
13. All areas of the premises, including private booths, must be adequately monitored by either security staff or CCTV to ensure that licence conditions are complied with.
14. CCTV must be installed and maintained in accordance with the following
 - CCTV shall be of a type to be approved by the City Council to monitor events at the premises and shall be installed to the satisfaction of the Council. The CCTV system shall be professionally installed and be capable of consistently producing pictures clearly showing the identity of persons frequenting the premises and in the vicinity of the premises. The CCTV shall operate continuously during the permitted hours.
 - All recordings must be retained for a period of 28 days and shall be made available to the Police or an authorised Officer of the Council on demand.
 - Notices shall be clearly displayed inside the premises indicating that a CCTV system is in operation.
15. A secure changing room is to be made available for performers. The door to the changing room is to be locked using a combination lock. The changing room shall be provided with suitable refreshment facilities for performers including a supply of drinking water. No members of the public are to be allowed in the changing room at any time.
16. There must be an adequate separation between stage areas and the audience and the performer should be able to leave the stage area without the need to walk through the audience.
17. Performers shall be aged not less than 18 years. The licence holder must undertake adequate identity checks of all performers to ensure that they are 18 years of age or over and have the right to work in the UK. Copies of all documents used to verify identities together with the name, address, a photograph and date of birth of the performer must be retained for inspection.

18. Routine monitoring should be carried out to ensure that drugs are not being used by performers. Written records should be retained of all monitoring to be carried out.
19. The licence holder must allow confidential access to performers and other staff by Council officers and other agencies working on behalf of the Council in respect of compliance monitoring and the provision of advice and support to those working in the sexual entertainment industry.
20. The licence holder must allow access to appointed officers of the local authority to all parts of the premises, at any time that the premises is open for business, to determine whether the conditions attached to the licence are being complied with.
21. The Licence Holder will arrange for performers to be escorted by security staff from the premises to the performer's vehicle or secure transport at the end of their shift.
22. The licence holder must adopt and implement a code of conduct for performers, a code of conduct for customers and a formal complaints procedure.
23. Performers shall only perform on the stage area, or to seated customers, or in such other areas of the premises as specified on the licence.
24. There must be no displays of nudity except during performances in areas specified on the licence.
25. There must be no exchange of personal information or contact details between performers and members of the public.
26. The following will not be allowed as part of any performance on the premises:
 - Any physical contact between a performers and a member of the audience (other than brief incidental contact of hands during payment)
 - Any physical contact between performers
 - The use of sex toys or other props, other than clothing
 - Audience participation
 - Photography or video recording
 - Mixed gender performances
 - The performance or simulation of any sex act or masturbation
 - Straddling of a member of the audience by a performer
27. Any departure from the above condition must be agreed in writing with the City Council before any departure takes place.

28. The licence issued is for the premises in its existing layout and the managers listed and any changes will need to be approved by the City Council. The licensee should notify the Council's Licensing Department of any temporary management cover.