



Leicester
City Council

Application for Licence House to House Collections Act (1939)

**APPLICATION SHOULD BE MADE NO LATER THAN THE FIRST DAY OF THE MONTH
PRECEDING THAT IN WHICH IT IS PROPOSED TO COMMENCE THE COLLECTION**

To: Leicester City Council

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence authorising me to promote the collection of which particulars are given below.

Date Signature of applicant.....

Particulars of Collection

1. Name of applicant
2. Address of applicant
- Telephone number
3. Particulars of charitable purposes to which proceeds of collection are to be applied (full particulars should be given and, where possible, the most recent account of any charity which it to benefit should be enclosed)
4. Over what parts of licensing area is it proposed that the collection should extend?
5. During what period of the year is it proposed that the collection should extend?
6. Is it proposed to collect money?
7. Is it proposed to collect other property?

If so, of what nature? Is it proposed to sell such property or to give it away or to use it?

8. Approximately how many persons is it proposed to authorise to act as collectors in the area of the licensing authority to which the application relates?

9. It is proposed that the remuneration should be paid out of the proceeds of the collection:
a. To collectors

b. To other persons

If so, at what rates and to what classes of persons?

10. Is an application being made for licences for collections for the same purposes in other licensing areas?

If so, to what licensing authority?

Approximately how many persons in all is it proposed to authorise to act as collectors?

11. Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection been refused a licence or order under the Act, or had a licence or order revoked?

12. Is it proposed to promote this collection in conjunction with a street collection? If so, is it desired that the accounts of this collection should be combined wholly or in part with the account of the street collection?

13. If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act 1940, and give name of registration authority and date of registration of exemption

This form can be posted to the Licensing Authority Office, Leicester City Council, City Hall, 115 Charles Street, Leicester LE1 1FZ

Notes

Section 8(6) – If any person in furnishing any information for the purposes of this Act, knowingly or recklessly makes a statement false in material particular, he shall be guilty of an offence, and shall be liable, on summary conviction, to imprisonment for a term not exceeding six months or to a fine not exceeding £1,000, or to both such imprisonment and such fine.

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website www.leicester.gov.uk