

## Public Health in Leicester

### How we use your Personal Information

The Public Health team at Leicester City Council (“The Council”) has a duty to improve the health of the population we serve.

To help us do this, we use data and information from a range of sources including the Office for National Statistics, NHS Digital, Clinical Commissioning Groups and hospitals to understand more about the nature and causes of disease and ill health in Leicester.

The Council is a data controller.. This means we are the organisation that decides how personal information/data (information about living individuals) we collect will be used.

As part of its duties as a data controller, the Council is notified with the Information Commissioners Office and is bound by a number of information sharing agreements which are drawn up to ensure information is received from and shared with these organisations in a way that complies with relevant legislation.

Where we collect personal information for Public health purposes, this information will be held securely and will not be disclosed to anyone other than those stated above, unless we have a legal reason to do so, for example disclosure is necessary to protect a person from suffering significant harm or necessary for crime prevention or detection purposes.

Public Health uses data such as births, deaths and hospital stays for the following purposes:

- a) Measuring the health, mortality or care needs of the population for specific geographical area or population group and looking at variation in health outcomes between groups in the population;*
- b) Planning, evaluating or monitoring health and social care policies, services or interventions; and,*
- c) Protecting or improving public health, including such subjects as the incidence and prevalence of disease, by different population characteristics (e.g. age, gender, ethnicity) o the risk factors pertaining to sections of the population, or the effectiveness of preventative care services*

The legal basis for the Council using this information in this manner is contained in Section 42(4) of the SRSA (2007) as amended by section 287 of the Health and Social Care Act (2012) and Regulation 3 of the Health Service (Control of Patient Information) Regulations 2002.

This data will only be processed and used for statistical public health purposes by Public Health team members within the Council who are listed in an associated Data

Access Agreement.

In addition, where we need to share sensitive or confidential information such as medical details, we will do so only with your permission or where we are legally required to. We may share information to prevent risk of harm to an individual

## **Your rights**

You have the right to opt out of Leicester City Council Public Health receiving or holding your personal identifiable information.

There are occasions where we or our service providers will have a legal duty to share information, for example for safeguarding or criminal issues.

The process for opting out will depend on the specific data and what programme it relates to.

For further information, please contact the Public Health team by email:

[helen.reeve@leicester.gov.uk](mailto:helen.reeve@leicester.gov.uk)

You also have the right to request a copy of the information the Council hold about you.

To obtain a copy of your personal information, please write to:

Information Governance & Risk Team  
Leicester City Council  
City Hall  
115 Charles Street  
Leicester LE1 1FZ  
[info.requests@leicester.gov.uk](mailto:info.requests@leicester.gov.uk)

## **How to find out more**

For more information about Public Health in Leicester, please look at our web pages at:

[Public Health](#)

More information about how the Council will protect your privacy is also available from our website at:

[Privacy](#)

The national regulator for compliance with the Data Protection Act is the Information Commissioners Office.

If you remain unsatisfied with a response you have received from the Council or if you require more information about Data Protection, you can contact them at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ico.org.uk](http://www.ico.org.uk)  
[casework@ICO.org.uk](mailto:casework@ICO.org.uk)