



## Application for ordinary watercourse land drainage consent

Before completing this form you are recommended to contact us for advice on your proposal. Please read through the guidance notes and the application form carefully before you fill the form in. If you are not sure about anything, contact us using the details at the bottom of this form.

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### The Data Protection Act 1998

We will process the information you provide so that we can deal with your application, and we will publish your application on our web site. We may also process or release the information to:

- Offer you documents or services relating to environmental matters
- Consult the public, public organisations and other organisations (for example, the Health and Safety Executive, the Environment Agency and the emergency services)
- Carry out research into environmental issues and develop solutions to problems
- Provide information from the public register to anyone who asks
- Prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed
- Assess whether customers are satisfied with our service and improve it where necessary
- Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)

We may pass the information on to our agents or representatives to do these things for us.

### After completing the form:

Please return this form together with any supporting documents to us at the address below or by email.

If you need help filling in this form, contact the person who sent it to you or contact us as shown below:

Mr Philip Thompson  
Telephone: 0116 454 4975  
email: [flooding@leicester.gov.uk](mailto:flooding@leicester.gov.uk)  
Address: Castle Park Depot, City Highways, 90 Leycroft Road, Leicester LE4 1BZ  
Website: [leicester.gov.uk/flooding](http://leicester.gov.uk/flooding)

Please tell us if you have any communication needs such as information in a different language or alternative format (for example, in large print, in Braille or on CD).

### 1.1 Applicant

Title (Mr, Mrs, Miss, etc)

Name

Position

Address including Postcode

Contact

Phone:

Mobile:

Fax:

Email:

### 1.2 Agent

You can appoint an agent to manage this application for you. If you do, we will contact them about it. Please give their details below.

Title (Mr, Mrs, Miss, etc)

Name

Position

Address including postcode

Contact

Phone:

Mobile:

Fax:

Email:

### 1.3 Type of applicant

Are you applying as:

- Company
- Individual
- Group of individuals
- Public body

### 1.4 Applications from companies

To apply as a company, you must be a company formally registered with Companies House. Please see Companies House website for more information.

Company name, as registered with Companies House:

Company registration number:

### 1.5 Applications from groups of individuals

What type of group are you?

- Charity
- Group of individuals
- Club
- Partnership
- Other

Name of your group

Give details of your group's main representative

### 1.6 Applications from public bodies

Name of the public body

What type of public body are you?

### 1.7 Your interest in the land

What is your interest in the land? (Owner, tenant, etc)

**2 Location of the proposed works**

Please describe the location of the works and attach a location plan (at a scale of 1:1250) with the works marked on to your application

**3 National Grid Reference of the site (12 figures)**

**4 Name of river or watercourse (if known)**

**5 Description and purpose of the proposed works**

**6 Number of structures**

**7 Plans and sections:**

Please provide a description and reference number of all plans and sections you have provided (see the guidance notes)

**8 Construction details**

8.1 Are the works permanent or temporary? If temporary, for how long?

8.2 Date construction work will start

8.3 Date construction work should end



**9 Environment Agency interests**

9.1 Do the proposed works involve or affect the following?

- Impounding (holding back a watercourse)
- Abstracting (removing) water
- Fish or fisheries
- Disposing of waste material
- Water quality

If yes, please contact the Environment Agency on 03708 506 506.

**10 Planning approvals**

Fill in this section if you have been given planning permission for the proposed works. Otherwise go to Section 11.

10.1 Application number

10.2 Approval date

**11 Maintaining the structure**

Name of person or organisation responsible for maintaining the structure

11.1 During construction

11.2 Upon completion



## 12 Effects on the environment

Please provide brief details of the effect the work will have on the environment, together with any proposals for improvements you will make or action you will take, to compensate for the effects

## 13 Fees

The fee is £50 per structure to be altered. Please contact us to discuss.

## 14 Checklist

Please read through this list and tick the items you are sending with this application.

- Completed form
- Documents and calculations
- Location plan
- Applicable fee
- Environmental/ecology reports
- Method statement

## 15 Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including the map and any supporting documents, is true.

Signature

Title (Mr, Mrs, Miss, etc)

Name

Position

Date of application