

# 6/12 month contractor parking permit Terms and Conditions



1. By submitting this application you certify that the information provided is correct. It is an offence to make a false statement for the purposes of obtaining a parking permit and Leicester City Council reserves the right not to issue further permits in such instance.
2. Submitting an online application for the permit does not give you the right to park in a pay and display or residents parking bay. Only vehicles displaying a valid permit or pay and display tickets can park in pay and display bays. Only vehicles displaying a valid permit can park in residents parking bays.
3. Leicester City Council reserves the right to make additional checks to confirm the eligibility of an applicant and additional proofs may be requested at any time. Failure to provide these proofs may result in the refusal of the application or invalidation of the current permit.
4. The permit is only valid within pay and display or residents parking bays in Leicester. It does not guarantee you a space nor does it give you a preferential right over someone else who is already parked in a parking bay.
5. In pay & display bays the permit is only valid during pay & display or unrestricted hours. It does not allow parking in pay & display bays during restricted hours, e.g. “No waiting” or “No loading” where applicable.
6. In residents parking bays the permit does not allow parking during restricted hours, e.g. “No waiting” or “No loading” where applicable.
7. The permit is only valid if it is used in a van or an estate car. If the permit is displayed in any other vehicle (not a van or an estate car), it becomes invalid and a Penalty Charge Notice may be issued. **A vehicle must also be sign-written or have an A4 laminated sign** with company details displayed on a dashboard.
8. The permit is only valid if the continuous need to access the vehicle for tools and supplies is required and where parking a vehicle in a public car park or away from the property would not be feasible to carry out the works.
9. The permit is not transferable. If you change your vehicle you may not sell or pass the permit to a new owner of the vehicle.
10. The permit must only be used in the vehicle(s) for which it is issued. A replacement permit must be obtained for any other vehicle, e.g. change of vehicle.
11. The permit is only valid after the valid from date shown on the permit and if the expiry date shown has not passed, all details on the front of the permit are clearly legible and the permit is properly displayed in the vehicle in accordance with the Instructions for use written on the reverse of the permit.
12. The permit will be valid and charged for from the start date you selected during the application process.
13. The permit is only valid Monday to Friday. It is not valid on Saturdays or Sundays.
14. The permit must be surrendered to Leicester City Council if no longer required.
15. The permit at all times remains the property of Leicester City Council.
16. Any contravention of the Terms & Conditions or Instructions for use will render the permit invalid and a Penalty Charge Notice may be issued.

17. A permit holder must take all reasonable precautions to safeguard the permit and prevent its fraudulent use.

18. If it is found that the permit has been used for any other purpose other than as specified in the Term & Conditions, the permit will become invalid and the holder will lose the right to apply for any further permits.

19. Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website: [www.leicester.gov.uk](http://www.leicester.gov.uk).