

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

Application for a licence to carry on the activity for exhibition/encounters or training of performing animals

Please complete all the questions in the form.

If you have nothing to record, please state "Not applicable" or "None"

1	Section 1 – Applicant Profile Section	
1.1	Reference for office use only	
1.2	Your reference	

2	Agent	
2.1	Are you an agent acting on behalf of the applicant	Yes <input type="checkbox"/> No <input type="checkbox"/> If no go to 3 <input type="checkbox"/>
2b	Further information about the Agent	
2.2	Name	
2.3	Address	
2.4	Email	
2.5	Main telephone number	
2.6	Other telephone number	

3	Applicant details	
3.1	Name	
3.2	Address	
3.3	Email	
3.4	Main telephone number	
3.5	Other telephone number	
3.6	Applying as a business or organisation, including a sole trader	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.7	Applying as an individual	Yes <input type="checkbox"/> No <input type="checkbox"/>

4	Applicant Business	
4.1	Is your company registered with companies house	Yes <input type="checkbox"/> No <input type="checkbox"/> If no go to 4.3 <input type="checkbox"/>
4.2	Registration Number	

4	Applicant Business		
4.3	Is your business registered outside the UK		
4.4	VAT Number		
4.5	Legal status of the business		
4.6	Your position in the business		
4.7	The country where your head office is located.		
4b	Business Address – This should be your official address – The address required of you by law to receive all communication		
4.8	Building name or number		
4.9	Street		
4.10	District		
4.11	City or Town		
4.12	County or administrative area		
4.13	Post Code		
4.14	Country		

5	Type of Application		
5.1	Type of Application	New	Renewal
5.2	Existing licence number		

6	Type of business/performance (please tick)		
6.1	TV/Film/Social Media		
6.2	Theatre		
6.3	Circus using domestic animals		
6.4	Exhibiting Animals		
6.5	Animal Encounters		
6.6	Birds of Prey shows/exhibits		
6.7	Other please state		

7	Application Details		
7.1	Have you been registered/licenced before	Yes	No
7.2	Local Authority where registered/licenced		If no go to 7b
7.3	Give details of registration e.g type and numbers of animals, type of performance or exhibition.		
7b	Further information about the applicant		
7.3	Stage name (if any)		
7.4	Nationality		
7.5	Date of birth		

8	Animals to be trained		
8.1	Name of premises/trading name		
8.2	Address of premises		

8.3	Telephone number of premises		
8.4	Email address		

9	Kinds of animal to be trained and the number of each kind		
9.1	Kind of animal		
9.2.	Number		
9.3	Add another kind of Animal?	Yes/No	If yes, repeat 9.1 to 9.2

10	Kinds of animal to be exhibited/Encounter and the number of each kind		
10.1	Kind of animal		
10.2	Number		
10.3	Add another kind of Animal?	Yes/No	If yes, repeat 10.1 to 10.2

11	Proposed Performance or Encounter		
11.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part.in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.		
11.2.	Approximate duration of the performance (s)		
11.3	Number of times the performance will be given in one day.		
11.4	How will the animals be transported		
11.5	Where are the animals to be kept when not performing or being exhibited.		

12	Veterinary surgeon		
12.1	Name of usual veterinary surgeon		
12.2	Company name		
12.3	Address		
12.4	Telephone number		
12.5	Email address		

13	Emergency key holder		
13.1	Do you have an emergency key holder?	Yes / No	If no, go to 14.1
13.2	Name		
13.3	Position/job title		
13.4	Address		
13.5	Daytime telephone number		

13.6	Evening/other telephone number		
13.7	Email address		
13.8	Add another person?	Yes / No	If yes, 13.2 to 13.8 will be repeated

14	Public liability insurance		
14.1	Do you have public liability insurance?	Yes / No	If no, go to question 14.6
	If yes, please provide details of the policy		
14.2	Insurance company		
14.3	Policy number		
14.4	Period of cover		
14.5	Amount of cover (£m)		
14.6	Please state what steps you are taking to obtain such insurance		

15	Disqualifications and convictions		
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
15.1	Keeping a pet shop?	Yes/No	
15.2	Keeping a dog?	Yes / No	
15.3	Keeping an animal boarding establishment?	Yes/No	
15.4	Keeping a riding establishment?	Yes/No	
15.5	Having custody of animals?	Yes/No	
15.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	
15.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No	
15.8	If yes to any of these questions, please provide details,		

16	Additional details		
	Please check local guidance notes and conditions for any additional information which may be required		
16.1	Additional information which is required or may be relevant to the application		

17	Payment		
17.1	Payment must be made at the time of making the application		
17.2	Follow the instructions at the Animal Licensing page at leicester.gov.uk		

18	Model Licence Conditions & Guidance		
	All applicants to tick that they have read the applicable model licence conditions & guidance		
18.1	Pet Vending		
18.2	Animal Boarding		
18.3	Performing Animals		
18.4	Riding Establishments		
18.5	The Breeding and Sale of Dogs		

19	Additional Information	
	Please attach the following Information with the printed application	
19.1	A plan of the premises	
19.2	Insurance policy	
19.3	Operating procedures	
19.4	Risk Assessments (including Fire)	
19.5	Infection control procedure	
19.6	Qualifications	
19.7	Training records	

20	Declaration	
	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.	
20.1	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.	
20.2	Ticking this box indicates you have read and understood the above declaration	
20.3	Full Name	
20.4	Capacity	
20.5	Date	

NOTE

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website at leicester.gov.uk