

## Bench Sponsorship Scheme

An opportunity to gift a bench in one of Leicester's Parks and Green Spaces.

Do you or a loved one have fond memories of a Park in Leicester?  
Sponsoring a bench is a way of commemorating a precious memory or occasion.

The bench will be bolted on a hard surface base, with a plaque in your choice of wording.

Total cost of the bench, plaque and installation is: **£950** (as of April 2019)

Payment is to be made in full before the plaque is ordered.  
(Please note that from payment to installation it takes approximately 6 - 8 weeks)

### Bench

Attractive cast iron ornate frame and steel slats painted in black gloss (made for a Parks Environment)  
1860mm overall length, 860mm overall height, 580 mm width, 440mm seat height.



### Plaques

measure 200mm x 100mm and are made of metal with raised gold coloured lettering.  
We will advise what wording is appropriate for the Plaque, confirmation of the design proof from the fabricators will be required before manufacturing.  
The plaques are riveted to the top back slat on the bench.



### Location

Upon receiving your application, we will agree with you a suitable Park and location.  
We cannot guarantee we will be able to install a bench on an exact location of your choice, but we will offer you a mutually suitable site to place the bench,  
On popular Parks we may only be able to offer you sites where existing benches need replacing.  
Once we have installed a bench we do not intend to move it, however there may be cases where we need to move a bench to a different location.

### Terms and Conditions

Once in place, the seat becomes the property of Leicester City Council Parks & Open Spaces.  
We endeavour to install benches and plaques in a secure fashion that deters theft. However, theft and vandalism of benches and plaques in Parks is always a risk. Whilst the Parks Team will make every effort to maintain and repair sponsored benches, we reserve the right to remove any that are damaged beyond repair.  
If this is the case, or if a bench or plaque is stolen, there is no guarantee that Parks & Open Spaces will replace it. Benches may also be relocated or temporarily removed for operational reasons such as events or access.

Please be aware that the bench and plaque is the sole memorial. Please do not place any other items such as flowers, candles, toys on or around the bench. If any items are left, we will remove and dispose of them.

**For further information** email [parcs@leicester.gov.uk](mailto:parcs@leicester.gov.uk) or write to:

Evington Park House  
Cordery Road  
Leicester  
LE5 6DE

If you would like to proceed with a Sponsorship, please complete the application form:  
**(Please keep this section for your information)**

**Bench Sponsorship Application Form**

**Name** .....

**Address** .....

**Daytime contact number** .....

**Email**.....

*Where did you hear about the sponsorship Bench scheme?*

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**I would like to sponsor a bench on:** .....

*(Name of Park)*

**Preferred location** .....

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*(Brief description of desired location in park but we cannot guarantee this location will be suitable)*

Plaque size is restricted to 200mm X 100mm, so please consider this when selecting your Wording and ensure all details are correctly spelt below:

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**Signed:** .....

**(I am signing to accept the Terms & Conditions relating to the Bench Sponsorship Scheme)**

**Dated:**.....

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**Once completed please email or post this form to**

[parks@leicester.gov.uk](mailto:parks@leicester.gov.uk)

Evington Park House,  
Cordery Road,  
Leicester,  
LE5 6DE

**An Officer will then contact you to discuss further and arrange a site visit, location and plaque details can then be finalised.**

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