Applying for a Primary, Infant or Junior School 2020/2021
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Don’t forget to apply by the closing date - midnight 15 January 2020
Data protection

We have a legal requirement to make sure you know what we intend to do with your information and who it will be shared with. In order to provide you with a school admissions service, there may be occasions when your information is shared with schools, and the Department of Education.

The details you provide on your form will also be shared with other council departments, including the Corporate Investigations Team. They will compare the details you provide against records held by the council, including council tax records, and those held by other organisations including credit reference agencies. They will check that the details provided match. Any applications identified that are deemed to be fraudulent or otherwise questionable will be investigated further.

We have a duty to:

• keep sufficient information to provide services and fulfil our legal responsibilities
• keep your records secure and accurate
• only keep your information as long as is required
• collect, store and use the information you provide in a manner that is compatible with the General Data Protection Regulation and the Data Protection Act 2018.

We will always try and keep your personal data secure, whether it is held on paper or electronically. Please see our Privacy Notice at leicester.gov.uk for more details.

Contact information

If you need more information about the admissions process, please contact us using one of the methods shown below:

You may find the answer on our website: leicester.gov.uk/admissions

By email at: admissions-online@leicester.gov.uk

By telephone to our Customer Service Centre: 0116 454 1009 (option 1)

Telephone opening hours are:
8.30am – 5pm on Monday to Thursday
8.30am – 4.30pm every Friday

Visit our Customer Service Centre:
91 Granby Street
Leicester City Council
LE1 6FB

Don’t forget to apply by the closing date - midnight 15 January 2020
# Important dates to remember

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 12 September 2019</td>
<td>Application process begins</td>
</tr>
<tr>
<td></td>
<td>Online system opens for applications to be submitted.</td>
</tr>
<tr>
<td>Midnight 15 January 2020</td>
<td><strong>Closing date for applications</strong></td>
</tr>
<tr>
<td></td>
<td>Please ensure that you apply ahead of this date as leaving it until the last minute may mean you miss the closing date if there are any technical issues. If you miss the closing date, this will significantly reduce your chances of getting a place at the school you want.</td>
</tr>
<tr>
<td>10 February 2020</td>
<td><strong>If you have missed the deadline</strong> we may still accept your application as on-time but only if there are good reasons for this and if it is submitted up to this date. See page 31 for more details.</td>
</tr>
<tr>
<td>March and April 2020</td>
<td>All on-time applications are processed</td>
</tr>
<tr>
<td></td>
<td><strong>Offers of school places are sent out for all on-time applications</strong></td>
</tr>
<tr>
<td></td>
<td>We will send you an email with your application outcome. We will also send offers letters by second class post. Please be aware that some email providers may delay sending the messages to account holders – applicants will need to check with their own email service suppliers in this regards. Leicester City Council has no control over email delivery times once they have left our servers.</td>
</tr>
<tr>
<td></td>
<td>First round of late applications will be considered (applications received between 16 January and 16 April 2020).</td>
</tr>
<tr>
<td></td>
<td>Late applications, received after 17 April, and change of preference requests, will be considered after this date.</td>
</tr>
<tr>
<td></td>
<td>Children start at their new school.</td>
</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
1 Visit the schools and have a look on their websites

Our schools will be happy to arrange for you to visit them and have a look around. Also visit the schools websites where you will find useful information about the school. Contact details and the website addresses for each school are shown on pages 12 - 23.

2 Read useful reports about the schools

You can find information on school performance at compare-school-performance.service.gov.uk/. To view the most recent Ofsted report for a school, please visit ofsted.gov.uk

3 Consider how many places are available at each school and who these are offered to

Each school has a limited number of places and this is known as the published admission number. This number takes into account how many pupils each school can accommodate and how many children in Leicester need a school place.

Read the admissions criteria for each school, shown on pages 36 - 56, to see the priority that applies to your child. This will give you an idea of how likely it is you will gain a place at a preferred school. Priority is usually given to those children that have one or more siblings at the preferred school or those that live in the catchment area for a school.

Please see page 24 - 27 for how places were allocated last year and the lowest admission criterion met.

4 Consider how your child will travel to and from school

It is your responsibility as a parent/ carer to get your child to school. You must think very carefully about the distance and how your child will travel to school. The majority of children are not eligible for free transport to school. The full home to school transport policy can be found on our website at leicester.gov.uk/admissions.

5 Do use all four of your preferences

Carefully consider four different schools to list on your application form. We will always offer you the highest preferred school if you qualify for a place here.

If you only list one school, and you do not secure a place here, you may end up being offered a school much further away. We strongly recommend including your catchment area school as one your preferences as this is likely to be a nearby school and priority is usually given to catchment area children. Please see pages 36 - 56 for how priority is given for each school.

Details of your catchment area school can be found at leicester.gov.uk/admissions

6 If you feel your child is not ready to start school

By law, a child does not have to attend school full-time until the start of the term following their fifth birthday. Until this time, you can request a part time place or a place to start later in the year. There are also separate rules for summer born children and these are explained on page 30 in this booklet.

Don’t forget to apply by the closing date - midnight 15 January 2020
Make sure you read this section in full as it is very important. Even if you have been through the process before there are likely to be things that are different. It is essential that you make your application correctly, and on time, as this can significantly affect your chances of being offered a place at the school you are interested in.

It is important to get lots of information before deciding on your preferred schools and the order you would like to put them on your application. We will offer you the highest ranked school we can, so please make sure you like your first preference more than your second preference and your second preference more than your third.

Please remember that each of your preferences will be considered equally and separately. This means that some places may be allocated to lower preference applicants, whilst some first preferences are refused because they fall into a lower priority.

The below examples are intended to give an illustration on how the application process works and do not reflect the actual position of the school in any way.

**An example application:**

Usha lives in the catchment area of Abbey Primary. Her parents would most like for her to attend a school with a religious denomination – Christ the King Catholic Primary.

Usha’s parents only state one preference as follows:
1. Christ the King Catholic Primary
2. No preference added
3. No preference added
4. No preference added

We are unable to offer a place at this school because all of the available places have been offered to children who meet a higher admission criterion. An alternative offer of a school place is made at Taylor Road Primary which is much further away. We are unable to offer a place at their catchment school of Abbey Primary as all of the available places have been filled with applicants who stated this school as a preference.

**An example application:**

Faye lives in the catchment area of Fosse Primary. Her parents would most like for her to attend Parks Primary School as this is the school that both of her parents attended. Faye’s parents state four preferences as follows:
1. Parks Primary School
2. Fosse Primary School
3. Dovelands Primary School
4. Slater Primary School

We are unable to offer a place at the highest preference of Parks Primary School as all the available places have been filled with children who meet a higher admission criterion.

The application meets a high enough admission criterion to qualify for a place at both Fosse Primary School and Dovelands Primary School. We offer a place at the second highest preference – Fosse Primary school as this is the most preferred school of the two. All lower preferences are then automatically withdrawn.

Don’t forget to apply by the closing date - midnight 15 January 2020
Applying online

Please visit our website at: [leicester.gov.uk/admissions](leicester.gov.uk/admissions) and select the option on the left - Starting school. Here you will find the link to the online application form along with helpful information.

You will need to provide an email address when you apply. If you need help with making an application, please see page 8.

Please note the following:

- You can apply online any time up to midnight on **15 January 2020**.
- You will receive an email once you have submitted your application. It is important to check carefully, including in any spam folders, that you have received this and that it confirms your application has been fully submitted. If your application is not fully submitted, it will be considered as late.
- You can make changes to your application right up the deadline, 15 January 2020, but if you make a change, you must remember to re-submit your application. If you do not fully submit your application, it will be considered as late.

**Complete all questions asked**

There will be questions about you and about the child needing the school place including details of any brothers or sisters already attending the school(s) you prefer. It will ask you to list your preferred schools in order of preference. It will also ask you about anything else relevant to the child and their application for a school place, such as any special educational needs or if they are a ‘looked after’ child.

**Which council do I apply to?**

You must apply through the local authority that you currently reside in, for example - Leicester City Council or Leicestershire County Council.

You can apply for any mainstream school including schools outside your local area for example, those in Leicestershire. We will send details of your application to that authority and they will let us know if they can offer a place. If transport to a further away school is likely to be an issue, you are carefully advised to consider how your child will get to school.

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Get help with your application

If you need help with making an application, please contact us on 0116 454 1009 (option 1) and we will do our best to assist you. Your child’s current school may also provide help.

We are running three support sessions at the Customer Service Centre on Granby Street. You do not need to make an appointment and admissions staff will be on hand to make an application on your behalf.

<table>
<thead>
<tr>
<th>Customer Services Centre</th>
<th>91 Granby Street, Leicester LE1 6FB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 4 and 11 December 2019 9.30am until 1pm</td>
<td>Wednesday 8 January 2020 1pm until 4pm</td>
</tr>
</tbody>
</table>

The Choice Advice Service

The Choice Advice Service offers free impartial guidance, support and information to parents choosing a school for their child in Leicester.

They are also running a number of free support sessions across city primary schools to help parents apply for a school place. More details can be found on their website. This service cannot guarantee school places or influence the allocation process. However, they can guide you through the admissions process, and help you to make an application for a school place. They can also support you with the admission appeal process.

Contact details for Choice Advice Service

Website: www.choiceadvice.org.uk
Email: choiceadvice@valonline.org.uk
Telephone: 0116 257 4990

You can make an application using a computer at one of our libraries, free of charge. To find your nearest library visit leicester.gov.uk/libraries.
How do I apply for a year 3 place for my child at a primary school?

As part of the junior transfer process, parents with children in year 2 at an infant school must apply for a year 3 place in a junior school.

If you want to move your child from an infant school to a primary school rather than a junior school you will need to follow the steps in the box below.

1) Apply online for a junior school place in the usual way and by the closing date. This will ensure that your child has a junior school place in case it is not possible to offer a place at the primary school you prefer.

If you do not apply through this process, then your child may lose out on your preferred junior school as there is no automatic transfer between schools. If you list a preference for a primary school on your junior application it will not be processed. If the infant school your child attends is linked to a junior school and you do not wish for your child to go there you can name other junior schools when completing the junior transfer application.

Information on linked schools can be found on page 38. Parents can express a preference for up to four junior schools.

2) In April 2020 you will receive the response to your junior school application.

3) During June 2020, you can make an online ‘In-Year’ application for a primary school place.

4) We will then check whether it is possible to offer your child a place at the primary school you prefer.

If we can offer a place at the primary school, we will do so, and take away the junior school place. You will receive a decision before the end of the summer term.

Don’t forget to apply by the closing date - midnight 15 January 2020
If you live in Leicester city, we will process your application for any school, even if the school is outside of Leicester city.

Your child may start their education at either a primary or infant school. They will then progress through the tiers shown.

Different types of primary, infant and junior schools in Leicester

Primary school
age 4 - 11
years reception to 6

Infant school
age 4 - 7
years reception to 2

Junior school
age 7 - 11
years 3 - 6

Secondary school
age 11 - 16 (or 18)
years 7 - 11 (or 13)

Don’t forget to apply by the closing date - **midnight 15 January 2020**
We have five different types of Leicester primary, infant and junior schools:

- Community schools
- Voluntary controlled schools
- Voluntary aided schools
- Academies
- Free schools

Each school has a limited number of places and this is known as the published admission number (PAN). The PAN for each school is shown on pages 12 to 23.

**Community and voluntary controlled primary schools**

Community schools are run by the local authority, which employs school staff, owns the land and buildings, and sets the entrance criteria (such as catchment area) that decide which children are eligible for a place. Voluntary-controlled schools are a cross between community and voluntary-aided schools. The local authority employs the staff and sets the entrance criteria, like a community school, but the school land and buildings are owned by a charity, often a church, which also appoints some members of the governing body.

**Voluntary aided schools**

Voluntary-aided schools are religious or faith schools. The governing body employs the staff and sets the entrance criteria. School buildings and land are usually owned by a charity, often a church.

**Academies**

Academies are independently managed schools set up by sponsors from business, faith or voluntary groups in partnership with the local authority and the Department of Education.

**Free schools**

Free schools are funded by the government but aren’t run by the local council. They have more control over how they do things. They’re ‘all-ability’ schools, so can’t use academic selection processes like a grammar school.

Academies and free schools can:

- set their own pay and conditions for staff
- change the length of school terms and the school day

They don’t have to follow the national curriculum.
## Details of our schools as at August 2019

For details on the lowest admissions criterion we met last year for schools within Leicester city, please see pages 24 - 27.

<table>
<thead>
<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
<th>Age range</th>
<th>Contact details</th>
<th>Admission arrangements</th>
<th>Oversubscribed for 2019 entry</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Abbey Mead Primary Academy (Formerly Abbey Primary Community School)</strong></td>
<td>90</td>
<td>3-11</td>
<td>Tel: 0116 266 1809 Email: <a href="mailto:office@abbeyleicester.sch.uk">office@abbeyleicester.sch.uk</a> Web: abbeyleicester.sch.uk</td>
<td>See page 38</td>
<td>Yes</td>
</tr>
<tr>
<td>Academy (boys and girls) Interim Headteacher: Mr G Aldred Address: 109 Ross Walk, Leicester, LE4 5HH</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Alderman Richard Hallam Primary School</strong> Community school (boys and girls)</td>
<td>120</td>
<td>3-11</td>
<td>Tel: 0116 262 4003 Email: <a href="mailto:office@aldermanrichardhallam.leicester.sch.uk">office@aldermanrichardhallam.leicester.sch.uk</a> Web: arhprimary.co.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Headteacher: Miss A Kédzior Address: Avebury Avenue, Leicester, LE4 0FQ</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Avenue Primary School</strong> Community school (boys and girls)</td>
<td>75</td>
<td>3-11</td>
<td>Tel: 0116 270 8326 Email: <a href="mailto:office@avenue.leicester.sch.uk">office@avenue.leicester.sch.uk</a> Web: avenue.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Headteacher: Ms L Underwood Address: Avenue Road Extension, Leicester, LE2 3EJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Barley Croft Primary School</strong> Community school (boys and girls)</td>
<td>45</td>
<td>3-11</td>
<td>Tel: 0116 235 9008 Email: <a href="mailto:office@barleycroft.leicester.sch.uk">office@barleycroft.leicester.sch.uk</a> Web: barleycroft.leicester.sch.uk</td>
<td>See page 38</td>
<td>Yes</td>
</tr>
<tr>
<td>Headteacher: Mr K Lacey Address: Malham Close, Leicester, LE4 0UT</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Beaumont Lodge Primary School</strong> Community school (boys and girls)</td>
<td>30</td>
<td>3-11</td>
<td>Tel: 0116 236 6925 Email: <a href="mailto:office@beaumontlodge.leicester.sch.uk">office@beaumontlodge.leicester.sch.uk</a> Web: beaumontlodgeprimary.co.uk</td>
<td>See page 38</td>
<td>Yes</td>
</tr>
<tr>
<td>Headteacher: Ms D Solla Address: Astill Lodge Road, Leicester, LE4 1DT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Belgrave St Peter’s C of E Primary School</strong> Voluntary aided school (boys and girls)</td>
<td>30</td>
<td>3-11</td>
<td>Tel: 0116 266 5790 Email: <a href="mailto:admin@belgrave.leicester.sch.uk">admin@belgrave.leicester.sch.uk</a> Web: belgraveceprimary.co.uk</td>
<td>See page 42</td>
<td>Yes</td>
</tr>
<tr>
<td>Headteacher: Mrs V Kenney Address: Thurcaston Road, Leicester LE4 5PG</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Braunstone Community Primary School</strong> Academy (boys and girls)</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 285 8130 Email: <a href="mailto:office@dsatbraunstone.org">office@dsatbraunstone.org</a> Web: braunstone.leicester.sch.uk</td>
<td>See page 43</td>
<td>No</td>
</tr>
<tr>
<td>Headteacher: Mr H Tåmgumus Address: Cort Crescent, Leicester LE3 1QH</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Details of our schools as at August 2019

<table>
<thead>
<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
<th>Age range</th>
<th>Contact details</th>
<th>Admission arrangements</th>
<th>Oversubscribed for 2019 entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Braunstone Frith Primary School</td>
<td>90</td>
<td>3-11</td>
<td>Tel: 0116 287 2487 Email: <a href="mailto:office@braunstonefrith.leicester.sch.uk">office@braunstonefrith.leicester.sch.uk</a> Web: braunstonefrith.org.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Bridge Junior School</td>
<td>90</td>
<td>7-11</td>
<td>Tel: 0116 253 6092 Email: <a href="mailto:office@bridge.leicester.sch.uk">office@bridge.leicester.sch.uk</a> Web: bridge.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Buswells Lodge Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 235 2129 Email: <a href="mailto:office@buswellslodge.leicester.sch.uk">office@buswellslodge.leicester.sch.uk</a> Web: buswellslodge.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Caldecote Community Primary School</td>
<td>90</td>
<td>3-11</td>
<td>Tel: 0116 282 4482 Email: <a href="mailto:office@caldecote.leicester.sch.uk">office@caldecote.leicester.sch.uk</a> Web: caldecote.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Catherine Infant School</td>
<td>110</td>
<td>3-7</td>
<td>Tel: 0116 262 5422 Email: <a href="mailto:admin@catherine-inf.leicester.sch.uk">admin@catherine-inf.leicester.sch.uk</a> Web: catherine-inf.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Catherine Junior School</td>
<td>120</td>
<td>7-11</td>
<td>Tel: 0116 262 5896 Email: <a href="mailto:office@catherine-jun.leicester.sch.uk">office@catherine-jun.leicester.sch.uk</a> Web: catherine-jun.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Charnwood Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 251 6574 Email: <a href="mailto:office@charnwood.leicester.sch.uk">office@charnwood.leicester.sch.uk</a> Web: charnwood.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
</tbody>
</table>
## Details of our schools as at August 2019

<table>
<thead>
<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
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<th>Contact details</th>
<th>Admission arrangements</th>
<th>Oversubscribed for 2019 entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christ the King Catholic Primary School Academy</td>
<td>90</td>
<td>4-11</td>
<td>Tel: 0116 285 7261 Email: <a href="mailto:office@ctk.leicester.sch.uk">office@ctk.leicester.sch.uk</a> Web: ctkleicester.co.uk</td>
<td>See page 44</td>
<td>Yes</td>
</tr>
<tr>
<td>Coleman Primary School</td>
<td>90</td>
<td>3-11</td>
<td>Tel: 0116 249 0109 Email: <a href="mailto:office@coleman.leicester.sch.uk">office@coleman.leicester.sch.uk</a> Web: Colemanprimary.co.uk</td>
<td>See page 38</td>
<td>N</td>
</tr>
<tr>
<td>Dovelands Primary School</td>
<td>75</td>
<td>3-11</td>
<td>Tel: 0116 285 7716 Email: <a href="mailto:office@dovelands.leicester.sch.uk">office@dovelands.leicester.sch.uk</a> Web: dovelands.leicester.sch.uk</td>
<td>See page 38</td>
<td>Yes</td>
</tr>
<tr>
<td>Evington Valley Primary School</td>
<td>45</td>
<td>3-11</td>
<td>Tel: 0116 273 6971 Email: <a href="mailto:office@evingtonvalley.leicester.sch.uk">office@evingtonvalley.leicester.sch.uk</a> Web: evingtonvalley.leicester.sch.uk</td>
<td>See page 38</td>
<td>Yes</td>
</tr>
<tr>
<td>Eyres Monsell Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 277 3855 Email: <a href="mailto:admin@eyresmonsell.leicester.sch.uk">admin@eyresmonsell.leicester.sch.uk</a> Web: eyresmonsell.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Falcons Primary School</td>
<td>60</td>
<td>4-11</td>
<td>Tel: 0116 451 0050 Email: <a href="mailto:office@falconsprimary.org">office@falconsprimary.org</a> Web: falconsprimary.org</td>
<td>See page 45</td>
<td>No</td>
</tr>
<tr>
<td>Folville Junior School</td>
<td>90</td>
<td>7-10</td>
<td>Tel: 0116 282 4368 Email: <a href="mailto:office@folville.leicester.sch.uk">office@folville.leicester.sch.uk</a> Web: folville.leicester.sch.uk</td>
<td>See page 39</td>
<td>No</td>
</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - midnight 15 January 2020
### Details of our schools as at August 2019

<table>
<thead>
<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
<th>Age range</th>
<th>Contact details</th>
<th>Admission arrangements</th>
<th>Oversubscribed for 2019 entry</th>
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<tr>
<td><strong>Forest Lodge Academy</strong></td>
<td>90</td>
<td>3-11</td>
<td>Tel: 0116 287 1220 Email: <a href="mailto:office@forestlodge.leicester.sch.uk">office@forestlodge.leicester.sch.uk</a> Web: forestlodge.leicester.sch.uk</td>
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<tr>
<td>(Academy (boys and girls)</td>
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<tr>
<td>Headteacher: Mrs C Caldwell</td>
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<tr>
<td>Address: Charnor Road, Leicester, LE3 6LH</td>
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<tr>
<td><strong>Fosse Primary School</strong></td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 251 9261 Email: <a href="mailto:office@fosse-pri.leicester.sch.uk">office@fosse-pri.leicester.sch.uk</a> Web: fosse-pri.leicester.sch.uk</td>
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<tr>
<td>Headteacher: Mr R Stone</td>
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<tr>
<td>Address: Balfour Street, Leicester, LE3 5EA</td>
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<td><strong>Glebelands Primary School</strong></td>
<td>45</td>
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<td>Tel: 0116 234 0010 Email: <a href="mailto:office@glebelands.leicester.sch.uk">office@glebelands.leicester.sch.uk</a> Web: glebelands.leicester.sch.uk</td>
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<tr>
<td>Headteacher: Mr L Lee</td>
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<tr>
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<tr>
<td><strong>Granby Primary School</strong></td>
<td>60</td>
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<td>Tel: 0116 229 8160 Email: <a href="mailto:info@granby.leicester.sch.uk">info@granby.leicester.sch.uk</a> Web: granby.leicester.sch.uk</td>
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<tr>
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<tr>
<td>Address: Granby Road, Leicester, LE2 8LP</td>
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<tr>
<td><strong>Green Lane Infant School</strong></td>
<td>90</td>
<td>3-7</td>
<td>Tel: 0116 262 7050 Email: <a href="mailto:office@greenlane.leicester.sch.uk">office@greenlane.leicester.sch.uk</a> Web: greenlaneinfantschool.co.uk</td>
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<tr>
<td>Headteacher: Mrs T Lower</td>
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<tr>
<td>Address: Spinney Hill Road, Leicester, LE5 3GG</td>
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<tr>
<td><strong>Hazel Community Primary School</strong></td>
<td>60</td>
<td>4-11</td>
<td>Tel: 0116 233 8411 Email: <a href="mailto:office@hazel.leicester.sch.uk">office@hazel.leicester.sch.uk</a> Web: hazel.leicester.sch.uk</td>
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<tr>
<td>Headteacher: Mr E Rowe</td>
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<tr>
<td>Address: Hazel Street, Leicester, LE2 7JN</td>
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<tr>
<td><strong>Heatherbrook Primary Academy</strong></td>
<td>30</td>
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<td>Tel: 0116 235 7721 Email: <a href="mailto:office@heatherbrook.leicester.sch.uk">office@heatherbrook.leicester.sch.uk</a> Web: heatherbrook.co.uk</td>
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<tr>
<td>Headteacher: Miss J Mitchell</td>
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<tr>
<td>Address: Astill Lodge Road, Leicester, LE4 1BE</td>
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## Details of our schools as at August 2019

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<th>School name</th>
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<th>Contact details</th>
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</table>
| Herrick Primary School Community school (boys and girls) Headteacher: Mr U Patel  
Address: Lockerbie Avenue, Leicester, LE4 7NJ | 60                              | 3-11      | Tel: 0116 266 5656  
Email: office@herrick.leicester.sch.uk  
Web: herrick.leicester.sch.uk | See page 38                   | No                |
| Highfields Primary School Academy (boys and girls) Headteacher: Mrs J Ridgewell  
Address: Pluto Close, Leicester, LE2 0UU | 45                              | 3-11      | Tel: 0116 253 1382  
Email: office@highfields-pri.leicester.sch.uk  
Web: highsfields-pri.leicester.sch.uk | See page 38                   | No                |
| Holy Cross Catholic School, A Voluntary Academy Voluntary aided Academy (boys and girls) Headteacher: Ms G Neill  
Address: Stonesby Avenue, Leicester, LE2 6TY | 30                              | 3-11      | Tel: 0116 283 3135  
Email: office@holycross.leicester.sch.uk  
Web: holycross.leicester.sch.uk | See page 46                   | Yes               |
| Hope Hamilton CE (Aided) Primary School Academy (boys and girls) Headteacher: Mrs J Farnell  
Address: Sandhills Avenue, North Hamilton, Leicester, LE5 1LU | 60                              | 3-11      | Tel: 0116 276 6121  
Email: admin@hopehamilton.leicester.sch.uk  
Web: hopehamilton.leicester.sch.uk | See page 47                   | Yes               |
| Humberstone Infant Academy Academy (boys and girls) Exec Headteacher: Miss A Williams  
Head of School: Mrs S Richardson  
Address: Main Street, Humberstone, Leicester, LE5 1AE | 90                              | 3-7       | Tel: 0116 276 7648  
Email: office@humberstoneinfantacademy.co.uk  
Web: humberstone-inf.leicester.sch.uk | See page 38                   | No                |
| Humberstone Junior Academy Academy (boys and girls) Exec Headteacher: Miss A Williams  
Head of School: Ms I Sultana  
Address: Main Street, Humberstone, Leicester, LE5 1AE | 90                              | 7-11      | Tel: 0116 276 7248  
Email: office@humberstoneacademy.co.uk  
Web: humberstonejunioracademy.co.uk | See page 39                   | Yes               |
| Imperial Avenue Infant School Community school (boys and girls) Headteacher: Ms L Smith  
Address: Imperial Avenue, Leicester, LE3 1AH | 90                              | 3-7       | Tel: 0116 282 4503  
Email: office@imperialavenue.leicester.sch.uk  
Web: imperialavenue.leicester.sch.uk | See page 38                   | Yes               |
### Details of our schools as at August 2019

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</table>
| **Inglehurst Infant School**                     | 75                              | 3-7       | Tel: 0116 262 2479  
Email: office@inglehurst-inf.leicester.sch.uk  
Web: inglehurstinfants.org.uk                                                                                                                                 | See page 38             | No                            |
| Community school (boys and girls)                |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Headteacher: Miss K Parsons                      |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Ingle Street, Leicester, LE3 9FS        |                                 |           |                                                                                                                                                                                                             |                         |                               |
| **Inglehurst Junior School**                     | 75                              | 7-11      | Tel: 0116 262 4598  
Email: office@inglehurst-jun.leicester.sch.uk  
Web: inglehurst-jun.leicester.sch.uk                                                                                                                                            | See page 39             | Yes                           |
| Community school (boys and girls)                |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Headteacher: Mrs S Downes                        |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Ingle Street, Leicester, LE3 9FS        |                                 |           |                                                                                                                                                                                                             |                         |                               |
| **Kestrel Mead Primary Academy**                 | 120                             | 3-11      | Tel: 0116 246 1732  
Email: office@kestral-tmet.uk  
Web: kestrel.tmet.uk                                                                                                                                                     | See page 38             | No                            |
| (Formerly Kestrels' Field Primary School)       |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Academy (boys and girls)                         |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Headteacher: Ms Z Simpson                        |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Maidenwell Avenue, Hamilton, Leicester, LE5 1TG |                                 |           |                                                                                                                                                                                                             |                         |                               |
| **King Richard III Infant and Nursery School**   | 60                              | 3-7       | Tel: 0116 262 1905  
Email: office@kingrichards.leicester.sch.uk  
Web: kingrichards.leicester.sch.uk                                                                                                                                          | See page 38             | Yes                           |
| Community school (boys and girls)                |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Headteacher: Ms S L Harrison                     |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Andrewes Street, Leicester, LE3 5PA     |                                 |           |                                                                                                                                                                                                             |                         |                               |
| **Knighton Mead Primary Academy**                | 30                              | 3-11      | Tel: 0116 233 0666  
Email: office@knighton-tmet.uk  
Web: knighton-tmet.uk                                                                                                                                                  | See page 38             | Yes                           |
| (formerly Knighton Fields Primary Academy)       |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Academy (boys and girls)                         |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Acting Principal: Miss J Slinger                 |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Knighton Fields Road West, Leicester, LE2 6LG |                                 |           |                                                                                                                                                                                                             |                         |                               |
| **Krishna Avanti Primary School**                | 60                              | 4-11      | Tel: 0116 241 9880  
Email: kapsleicester@avanti.org.uk  
Web: kapsleicester.org.uk                                                                                                                                              | See page 48             | No                            |
| Free School (boys and girls)                     |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Headteacher: Mr D Kite                           |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Spencefield Lane, Leicester, LE5 6HN    |                                 |           |                                                                                                                                                                                                             |                         |                               |
| **Linden Primary School**                        | 60                              | 3-11      | Tel: 0116 273 8435  
Email: office@linden.leicester.sch.uk  
Web: linden.leicester.sch.uk                                                                                                                                                | See page 38             | No                            |
| Community school (boys and girls)                |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Headteacher: Mr Z Mohamed                        |                                 |           |                                                                                                                                                                                                             |                         |                               |
| Address: Headland Road, Leicester, LE5 6AD       |                                 |           |                                                                                                                                                                                                             |                         |                               |

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<tr>
<td>Marriott Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 283 2433 Email: <a href="mailto:admin@marriott.leicester.sch.uk">admin@marriott.leicester.sch.uk</a> Web: marriott.leicester.sch.uk</td>
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<tr>
<td>Mayflower Primary School</td>
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<td>Tel: 0116 273 7504 Email: <a href="mailto:office@mayflower.leicester.sch.uk">office@mayflower.leicester.sch.uk</a> Web: mayflower.leicester.sch.uk</td>
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<tr>
<td>Medway Community Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 254 4811 Email: <a href="mailto:office@medway.leicester.sch.uk">office@medway.leicester.sch.uk</a> Web: medway.leicester.sch.uk</td>
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<tr>
<td>Mellor Community Primary School</td>
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<td>Tel: 0116 294 6099 Email: <a href="mailto:office@mellor.leicester.sch.uk">office@mellor.leicester.sch.uk</a> Web: mellor.leicester.sch.uk</td>
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<tr>
<td>Merrydale Infant School</td>
<td>90</td>
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<td>Tel: 0116 276 7593 Email: <a href="mailto:office@merrydale-inf.leicester.sch.uk">office@merrydale-inf.leicester.sch.uk</a> Web: merrydale-inf.leicester.sch.uk</td>
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<tr>
<td>Merrydale Junior School</td>
<td>90</td>
<td>7-11</td>
<td>Tel: 0116 276 7708 Email: <a href="mailto:office@merrydale-jun.leicester.sch.uk">office@merrydale-jun.leicester.sch.uk</a> Web: merrydalejuniors.com</td>
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<tr>
<td>Montrose Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 283 2328 Email: <a href="mailto:office@montrose.leicester.sch.uk">office@montrose.leicester.sch.uk</a> Web: montrose.leicester.sch.uk</td>
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</table>
| **Mowmacre Hill Primary School Academy (boys and girls)**                   | 60                               | 3-11      | Tel: 0116 235 6350  
Email: office@dsatmowmacrehill.org  
Web: mowmacrehillprimaryschool.co.uk | See page 50                     | No             |
| **North Mead Primary Academy (formerly Northfield House Primary Academy)**  | 60                               | 3-11      | Tel: 0116 276 7761  
Email: office@northfield-tmet.uk  
Web: northfield-tmet.uk | See page 38                     | No             |
| **Overdale Infant School Academy (boys and girls)**                        | 90                               | 4-7       | Tel: 0116 288 2724  
Email: admin@overdale-inf.leicester.sch.uk  
Web: overdale-inf.leicester.sch.uk | See page 38                     | No             |
| **Overdale Junior School Academy (boys and girls)**                        | 90                               | 7-11      | Tel: 0116 288 3736  
Email: admin@overdale-jun.leicester.sch.uk  
Web: overdale-jun.leicester.sch.uk | See page 39                     | No             |
| **Parks Primary School Community school (boys and girls)**                 | 60                               | 3-11      | Tel: 0116 287 2414  
Email: office@parks.leicester.sch.uk  
Web: parksprimary.org.uk | See page 38                     | No             |
| **Queensmead Primary Academy Academy (boys and girls)**                    | 60                               | 3-11      | Tel: 0116 285 8518  
Email: admin@queensmeadacademy.org  
Web: queensmeadacademy.org | See page 51                     | No             |
| **Rolleston Primary School Community school (boys and girls)**             | 60                               | 3-11      | Tel: 0116 278 2300  
Email: office@rolleston.leicester.sch.uk  
Web: rolleston.leicester.sch.uk | See page 38                     | No             |
<table>
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<th>School name</th>
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<tr>
<td>Address: Balderstone Close, Leicester, LE5 4ES</td>
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<tr>
<td>Rushey Mead Primary School</td>
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<td>Tel: 0116 266 1114 Email: <a href="mailto:office@rusheymead-pri.leicester.sch.uk">office@rusheymead-pri.leicester.sch.uk</a> Web: rusheymead-pri.co.uk</td>
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<td>Headteacher: Mrs D Bailey</td>
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<tr>
<td>Address: Gipsy Lane, Leicester, LE4 6RB</td>
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<tr>
<td>Sacred Heart Catholic Voluntary Academy</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 262 4418 Email: <a href="mailto:office@sacredheart.leicester.sch.uk">office@sacredheart.leicester.sch.uk</a> Web: sacredheart.leicester.sch.uk</td>
<td>See page 52</td>
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<tr>
<td>Headteacher: Mrs K Hayles</td>
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<tr>
<td>Address: Mere Close, Leicester, LE5 3HH</td>
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<tr>
<td>Sandfeld Close Primary School</td>
<td>60</td>
<td>4-11</td>
<td>Tel: 0116 266 0333 Email: <a href="mailto:office@sandfieldclose.leicester.sch.uk">office@sandfieldclose.leicester.sch.uk</a> Web: sandfieldclose.leicester.sch.uk</td>
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<td>Headteacher: Mrs A Dhillon</td>
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<tr>
<td>Address: Sandfeld Close, Leicester LE4 7RE</td>
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<tr>
<td>Scraptoft Valley Primary School</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 241 3444 Email: <a href="mailto:admin@scraptoftvalley.leicester.sch.uk">admin@scraptoftvalley.leicester.sch.uk</a> Web: scraptoftvalley.leicester.sch.uk</td>
<td>See page 38</td>
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<td>Headteacher: Miss L Craig</td>
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<tr>
<td>Address: New Romney Crescent, Leicester, LE5 1NH</td>
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<tr>
<td>Shaftesbury Junior School</td>
<td>60</td>
<td>7-11</td>
<td>Tel: 0116 254 9203 Email: <a href="mailto:office@shaftesbury.leicester.sch.uk">office@shaftesbury.leicester.sch.uk</a> Web: shaftesbury.leicester.sch.uk</td>
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</tr>
<tr>
<td>Community school (boys and girls)</td>
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<tr>
<td>Headteacher: Ms G Patel</td>
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</tr>
<tr>
<td>Address: Dunlin Road, Leicester, LE5 3FP</td>
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Details of our schools as at August 2019

Don’t forget to apply by the closing date - midnight 15 January 2020
### Details of our schools as at August 2019

<table>
<thead>
<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
<th>Age range</th>
<th>Contact details</th>
<th>Admission arrangements</th>
<th>Oversubscribed for 2019 entry</th>
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</thead>
<tbody>
<tr>
<td>Slater Primary School Community school (boys and girls)</td>
<td>30</td>
<td>3-11</td>
<td>Tel: 0116 262 4587 Email: <a href="mailto:office@slater.leicester.sch.uk">office@slater.leicester.sch.uk</a> Web: slater.leicester.sch.uk</td>
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<td>Sparkenhoe Community Primary School Academy (boys and girls)</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 251 2686 Email: <a href="mailto:office@sparkenhoe.leicester.sch.uk">office@sparkenhoe.leicester.sch.uk</a> Web: sparkenhoe.leicester.sch.uk</td>
<td>See page 38</td>
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<tr>
<td>Spinney Hill Primary School &amp; Community Centre Community school (boys and girls)</td>
<td>90</td>
<td>3-11</td>
<td>Tel: 0116 2737047 Email: <a href="mailto:office@spinneyhill.leicester.sch.uk">office@spinneyhill.leicester.sch.uk</a> Web: spinneyhill.leicester.sch.uk</td>
<td>See page 38</td>
<td>Yes</td>
</tr>
<tr>
<td>St Barnabas C of E Primary School Voluntary controlled school (boys and girls)</td>
<td>45</td>
<td>3-11</td>
<td>Tel: 0116 276 7612 Email: <a href="mailto:admin@st-barnabas.leicester.sch.uk">admin@st-barnabas.leicester.sch.uk</a> Web: st-barnabas.leicester.sch.uk</td>
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</tr>
<tr>
<td>St John the Baptist C of E Primary School Voluntary aided Academy (boys and girls)</td>
<td>90</td>
<td>4-11</td>
<td>Tel: 0116 270 9932 Email: <a href="mailto:office@st-john.leicester.sch.uk">office@st-john.leicester.sch.uk</a> Web: st-john.leicester.sch.uk</td>
<td>See page 53</td>
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<tr>
<td>St Joseph’s Catholic Voluntary Academy Academy (boys and girls)</td>
<td>40</td>
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<td>Tel: 0116 241 6197 Email: <a href="mailto:office@st-josephs.leicester.sch.uk">office@st-josephs.leicester.sch.uk</a> Web: st-josephs.leicester.sch.uk</td>
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<tr>
<td>St Mary’s Fields Primary School Community school (boys and girls)</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 282 4623 Email: <a href="mailto:office@st-marysfields.leicester.sch.uk">office@st-marysfields.leicester.sch.uk</a> Web: st-marysfields.leicester.sch.uk</td>
<td>See page 38</td>
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Don’t forget to apply by the closing date - **midnight 15 January 2020**
## Details of our schools as at August 2019

<table>
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<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
<th>Age range</th>
<th>Contact details</th>
<th>Admission arrangements</th>
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<td>See page 55</td>
<td>Yes</td>
</tr>
<tr>
<td>Headteacher: Mrs C Lynch  Address: Harrison Road, Leicester, LE4 6QN</td>
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<tr>
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<td>Tel: 0116 270 6365  Email: <a href="mailto:office@st-thomasmore.leicester.sch.uk">office@st-thomasmore.leicester.sch.uk</a>  Web: thomasmoreprimary.org.uk</td>
<td>See page 56</td>
<td>Yes</td>
</tr>
<tr>
<td>Headteacher: Ms C Crosse  Address: Newstead Road, Leicester, LE2 3TA</td>
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<tr>
<td>Stokes Wood Primary School Community school (boys and girls)</td>
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<td>Tel: 0116 287 5305  Email: <a href="mailto:office@stokeswood.leicester.sch.uk">office@stokeswood.leicester.sch.uk</a>  Web: stokeswood.leicester.sch.uk</td>
<td>See page 38</td>
<td>No</td>
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<tr>
<td>Headteacher: Mrs J Gadsby  Address: Blackett Avenue, Leicester, LE3 9BX</td>
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<td>Taylor Road Primary School Community school (boys and girls)</td>
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<td>3-11</td>
<td>Tel: 0116 262 4597  Fax: 0116 262 1562  Email: <a href="mailto:office@taylor.leicester.sch.uk">office@taylor.leicester.sch.uk</a>  Web: taylorroadprimary.co.uk</td>
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</tr>
<tr>
<td>Headteacher: Mrs A Grant-Thomas  Address: Taylor Road, Leicester, LE1 2JP</td>
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<tr>
<td>Thurnby Mead Primary Academy (formerly Thurnby Lodge Primary Academy)</td>
<td>30</td>
<td>3-11</td>
<td>Tel: 0116 241 3086  Email: <a href="mailto:office@thurnby-tmet.uk">office@thurnby-tmet.uk</a>  Web: thurnby-tmet.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Academy (boys and girls)  Headteacher: Mrs Adediran  Address: Dudley Avenue, Leicester, LE5 2EG</td>
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<tr>
<td>Tudor Grange Samworth Academy, a CofE School Academy (boys and girls)</td>
<td>60</td>
<td>3-11</td>
<td>Tel: 0116 278 0232  Email: <a href="mailto:office@tseacademy.org">office@tseacademy.org</a>  Web: samworth.tgacademy.org.uk</td>
<td>See page 57</td>
<td>No</td>
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<tr>
<td>Principal: Mr A Wilkinson  Address: Trenant Road, Leicester, LE2 6UA</td>
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<tr>
<td>Uplands Infant School Academy (boys and girls)</td>
<td>120</td>
<td>3-7</td>
<td>Tel: 0116 262 5280  Email: <a href="mailto:office@uplands-inf.leicester.sch.uk">office@uplands-inf.leicester.sch.uk</a>  Web: uplandsinfant.org.uk</td>
<td>See page 38</td>
<td>No</td>
</tr>
<tr>
<td>Headteacher: Mrs M Orton  Address: Melbourne Road, Leicester, LE2 0DR</td>
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Don’t forget to apply by the closing date - **midnight 15 January 2020**
# Details of our schools as at August 2019

<table>
<thead>
<tr>
<th>School name</th>
<th>Published admission number (PAN)</th>
<th>Age range</th>
<th>Contact details</th>
<th>Admission arrangements</th>
<th>Oversubscribed for 2019 entry</th>
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<tbody>
<tr>
<td><strong>Uplands Junior L.E.A.D. Academy</strong>&lt;br&gt;Academy (boys and girls)&lt;br&gt;Headteacher: Mr D Bullock&lt;br&gt;Address: Melbourne Road, Leicester, LE2 0DR</td>
<td>120</td>
<td>7-10</td>
<td>Tel: 0116 253 8407&lt;br&gt;Email: <a href="mailto:office@uplandsacademy.co.uk">office@uplandsacademy.co.uk</a>&lt;br&gt;Web: uplands-jun.leicester.sch.uk</td>
<td>See page 39</td>
<td>No</td>
</tr>
<tr>
<td><strong>Whitehall Primary School</strong>&lt;br&gt;Community school (boys and girls)&lt;br&gt;Headteacher: Mrs A Boychuk&lt;br&gt;Address: Whitehall Road, Leicester, LE5 6GJ</td>
<td>90</td>
<td>3-10</td>
<td>Tel: 0116 241 3087&lt;br&gt;Email: <a href="mailto:office@whitehall.leicester.sch.uk">office@whitehall.leicester.sch.uk</a>&lt;br&gt;Web: whitehallprimary.co.uk</td>
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</tr>
<tr>
<td><strong>Willowbrook Mead Primary Academy&lt;br&gt;(formerly Willowbrook Primary Academy)</strong>&lt;br&gt;Academy (boys and girls)&lt;br&gt;Principal: Mrs M Collins&lt;br&gt;Address: Roborough Green, Leicester, LE5 2NA</td>
<td>60</td>
<td>3-10</td>
<td>Tel: 0116 241 3756&lt;br&gt;Email: <a href="mailto:office@willowbrook-tmet.uk">office@willowbrook-tmet.uk</a>&lt;br&gt;Web: willowbrook-tmet.uk</td>
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<tr>
<td><strong>Wolsey House Primary School</strong>&lt;br&gt;Community school (boys and girls)&lt;br&gt;Headteacher: Mrs H King&lt;br&gt;Address: Beaumont Leys lane, Leicester, LE4 2BB</td>
<td>90</td>
<td>3-10</td>
<td>Tel: 0116 266 7566&lt;br&gt;Email: <a href="mailto:office@wolseyhouse.leicester.sch.uk">office@wolseyhouse.leicester.sch.uk</a>&lt;br&gt;Web: wolseyhouse.leicester.sch.uk</td>
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</tr>
<tr>
<td><strong>Woodstock Primary Academy</strong>&lt;br&gt;Academy (boys and girls)&lt;br&gt;Interim Principal: Mr D Edwards&lt;br&gt;Address: Hattern Avenue, Leicester, LE4 2GZ</td>
<td>60</td>
<td>3-10</td>
<td>Tel: 0116 235 5825&lt;br&gt;Email: <a href="mailto:office@woodstock.leicester.sch.uk">office@woodstock.leicester.sch.uk</a>&lt;br&gt;Web: woodstockprimary.org.uk</td>
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<tr>
<td><strong>Wyvern Primary School</strong>&lt;br&gt;Community school (boys and girls)&lt;br&gt;Headteacher: Ms D Sedgwick&lt;br&gt;Address: Wyvern Avenue, Leicester, LE4 7HH</td>
<td>60</td>
<td>3-10</td>
<td>Tel: 0116 266 1408&lt;br&gt;Email: <a href="mailto:info@wyvern.leicester.sch.uk">info@wyvern.leicester.sch.uk</a>&lt;br&gt;Web: wyvern.leicester.sch.uk</td>
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Don’t forget to apply by the closing date - **midnight 15 January 2020**
<table>
<thead>
<tr>
<th>School</th>
<th>Total preferences (1, 2, or 3)</th>
<th>Published admission number (PAN)</th>
<th>Children who have a statement of SEN or an EHIC pan</th>
<th>Children in the care of a local authority or who were previously in the care of a local authority</th>
<th>Children who are the subject of child protection plans</th>
<th>Children of parents/caregivers fleeing domestic violence</th>
<th>Children whose home address is outside the catchment area of the infant or primary school</th>
<th>Number of places allocated against the published admissions criterion</th>
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<td>Belgrave St Peter's CofE Primary School</td>
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<td>45</td>
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</table>

Don’t forget to apply by the closing date - midnight 15 January 2020
Breakdown of how places were allocated for Leicester City schools at 16 April 2019

<table>
<thead>
<tr>
<th>School</th>
<th>Total preferences (1, 2, or 3)</th>
<th>Published admission number (PAN)</th>
<th>Children who have a statement of SEN or an EHC plan</th>
<th>Children in the care of a local authority or who were previously in the care of a local authority</th>
<th>Children who are the subject of child protection plans</th>
<th>Children whose home address is on the catchment area of the infant or primary school with a sibling at the school</th>
<th>Children whose home address is outside the catchment area of the infant or primary school with a sibling at the school</th>
<th>Children whose home address is outside the catchment area of the infant or primary school and who have requested a place</th>
<th>Distance from school of last allocated place allocated to on-time applications (for over-subscribed schools)</th>
<th>Children allocated Alt Offer (Pref 10)</th>
<th>Number of places allocated at 16 April</th>
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<tr>
<td>Glebelands Primary School</td>
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<td>0</td>
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<td>38</td>
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<tr>
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<td>Medway Community Primary School</td>
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</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - midnight 15 January 2020
### Breakdown of how places were allocated for Leicester City schools at 16 April 2019

<table>
<thead>
<tr>
<th>School</th>
<th>Total preferences (1, 2, or 3)</th>
<th>Published admission (PAN)</th>
<th>Children who have a statement of SEN or an EHIC plan</th>
<th>Children in the care of local authority or who were previously in the care of a local authority</th>
<th>Children who are the subject of child protection plans</th>
<th>Children whose home address is in the catchment area of the infant or primary school with a sibling at the school</th>
<th>Children whose home address is outside the catchment area of the school and who have requested a place</th>
<th>Number of places allocated at 16 April</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mellor Community Primary School</td>
<td>112</td>
<td>90</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14</td>
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<td>23</td>
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<tr>
<td>Merrydale Infant School</td>
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<td>0</td>
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<td>Montrose School</td>
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<tr>
<td>Mowmacre Hill Primary School</td>
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<td>0</td>
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<td>24</td>
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<tr>
<td>Northfield House Primary Academy</td>
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<td>0</td>
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<td>Queensmead Primary Academy</td>
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<td>Rolleston Primary School</td>
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<td>Rushey Mead Primary School</td>
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<td>13</td>
<td>18</td>
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<tr>
<td>Sacred Heart Catholic Voluntary Academy</td>
<td>66</td>
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<td></td>
<td>Please refer to the school's website for details of how places were allocated.</td>
<td></td>
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<tr>
<td>Sandfield Close Primary School</td>
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<td>Scraptoft Valley Primary School</td>
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<td>18</td>
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<td>Shenton Primary School</td>
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<td>Sparkenhoe Community Primary School</td>
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<td>St Barnabas C of E Primary School</td>
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<td>0</td>
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<td>9</td>
<td>17</td>
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</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
<table>
<thead>
<tr>
<th>School</th>
<th>Total preferences (1, 2, or 3)</th>
<th>Published admission number (PAN)</th>
<th>Children who have a statement of SEN or an EHC plan</th>
<th>Children in the care of a local authority or who were previously in the care of a local authority</th>
<th>Children who are the subject of child protection plans</th>
<th>Children whose home address is in the catchment area of the infant or primary school with a place</th>
<th>Children whose home address is outside the catchment area of the infant or primary school with a place</th>
<th>Distance from school to place allocated on time (for over-subscribed schools)</th>
<th>Place allocated Alt. Offer (Pref 10)</th>
<th>Number of places allocated at 16 April</th>
</tr>
</thead>
<tbody>
<tr>
<td>St John the Baptist CoE Primary School</td>
<td>158</td>
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<td></td>
<td></td>
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<tr>
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<td>11</td>
<td>14</td>
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<td>19</td>
<td>11</td>
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<td>Willowbrook Primary Academy</td>
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<td>Wolsey House Primary School</td>
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<td>13</td>
<td>n/a</td>
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<tr>
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<td>2</td>
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<td>0</td>
<td>6</td>
<td>9</td>
<td>n/a</td>
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<tr>
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<td>10</td>
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<td><strong>51</strong></td>
<td><strong>4332</strong></td>
</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Maximise your chances

Make a note of the important dates shown on page 5

• Make sure you apply and submit your application before 15 January 2020 otherwise your application will be considered as late. Details of how to apply can be found on page 7.

• Applying late may mean that you are offered a school much further away than your preferred ones.

• If you apply on time, we will let you know of your school place offer on 16 April 2020.

Use all four of your preferences

• Do use all four of your preferences as this will maximise your chances of gaining a place at a preferred or nearby school.

• If you only use one preference and you are unsuccessful in gaining a place here, other nearby schools may have been filled and you may have to travel to a school much further away. We advise that your catchment school is included as one of your preferences.

• All four preferences are considered as if they are separate applications and so you will not be disadvantaged for a place at your highest preference in any way.

Research how places are allocated at your preferred schools

• Take the time to read the admission criteria and consider which criterion your child will meet. You can find out the lowest criterion we met for our schools last year on pages 25 to 28. Please note that each year is different and the number of applications received can affect how school places are allocated.

Don’t forget to apply by the closing date - midnight 15 January 2020
When should my child start full time school?

Children start school in the school year during which they have their fifth birthday. The school year runs from September to August, so any child who reaches his/her fifth birthday between 1 September 2015 and 31 August 2016 can start full-time school from the start of term in August 2020. Alternatively, they can take up the option to defer entry until the start of term after they turn five. Please use the table below to see what options are available to you. Please remember you will need to discuss and agree your start date directly with your child’s school, if you choose to defer entry.

<table>
<thead>
<tr>
<th>Childs birthday</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 September – 31 December (autumn born)</td>
<td>Child can attend full or part-time from September or defer admission until January.</td>
</tr>
<tr>
<td>1 January – 31 March (spring born)</td>
<td>Child can attend full or part-time from September or defer admission until January or Easter.</td>
</tr>
<tr>
<td>1 April – 31 August (summer born)</td>
<td>Child can attend full or part-time from September or defer admission until January or Easter (please see page 30 for the option of delayed entry for summer born children).</td>
</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Summer born children - options for delaying entry to school

If your child’s fifth birthday falls between 1 April and 31 August you have the option to request that your child starts in reception a year later. This is usually only appropriate where there are concerns in relation to a child’s development.

If you wish to consider delayed entry for your child, you will need to make a normal application for the ‘normal’ point of entry for your child. The ‘normal’ year in this case, is the academic year during which your child will turn five. This application will need to be made by no later than the deadline of 15 January 2020. We will not consider any requests made after this date.

When you apply, you must also inform the School Admissions Team in writing, that you wish to apply for delayed entry as you do not wish to send your child to school until the September after their fifth birthday and request that your child is admitted out of their normal age group – to reception rather than year 1. Your letter or email should include reasons for your request and any evidence to support your case.

Evidence could include:

• Whether your child is summer born
• Information about your child’s personal, social, emotional development and academic development
• If relevant, medical history and views of a medical professional
• Whether your child was born prematurely

We, as the local authority, or the school, if it is its own admitting authority, will consider each case on its merits, taking into account the child’s best interest and either agree or refuse the request on that basis. Where we are the admitting authority, we will consult the headteacher(s) of your preferred school(s). We will ensure that you are aware of whether your request for admission out of year group has been agreed before the final offers are made in April. Any reasons for refusal will be shared with you.

If your request is agreed, you will need to make an application for schools the following year, in the normal way. We will amend our records to adjust your child’s starting school age. The agreement of delayed entry does not affect or guarantee a place at your preferred schools.

If your request is refused, your child will still be considered for admission to their normal age group.

Don’t forget to apply by the closing date - midnight 15 January 2020
What happens if my application is late?

If your application is late, there is a much lower chance of securing a place at one of your preferred schools. Those who applied on time will be allocated a school place before late applications are considered.

If you have an exceptional reason for applying late, and if the application is received before 10 February 2020, along with the evidence described below, we may consider it as if it was received on time.

You must supply independent supporting evidence of this reason, for example a solicitors letter confirming exchange of contracts or an unexpected hospital stay where you are the sole carer.

If we agree that your reasons are exceptional, we will consider it as an on-time application otherwise it will be treated as late and we will write to you to confirm this.

Applying for a school on religious grounds

If you are applying for a school on the basis of its religious ethos, you will still need to apply to us in the usual way but you must also complete a supplementary information form (SIF). This is used to collect additional information so that these schools can rank the applications correctly based on their admissions criteria.

SIFs are available direct from the school, on the school’s website or on our website at leicester.gov.uk/admissions. The deadline for returning the SIF to the school is 15 January 2020.

Please ensure that a receipt is collected from the school as proof of submitting your SIF as the school cannot be held responsible for applications lost in the post or for the late submission of a SIF.

The following schools require the completion of a SIF:

- Christ the King Catholic Primary School
- Falcons Primary School
- Holy Cross Catholic School, a Voluntary Academy
- Hope Hamilton Church of England Voluntary Aided Primary School
- Krishna Avanti Primary School
- Sacred Heart Catholic Voluntary Academy
- St John the Baptist Church of England Primary School
- St Joseph’s Catholic Voluntary Academy
- St Patrick’s Catholic Voluntary Academy
- St Thomas More Catholic Voluntary Academy

Special educational needs (SEN)

All schools make provision to support children who have special educational needs. If your child has an EHCP, the SEN Co-ordinator at your child’s current establishment will start the process of establishing which school they will be attending in autumn 2020.

If your child is undergoing statutory assessment please contact your Education, Health and Care Inclusion Officer (EHCIO) for further advice.

If your child has special educational needs but does not currently have an EHCP you should apply in the normal way.

Don’t forget to apply by the closing date - midnight 15 January 2020
Your home address

Your home address must be where you live with your child, unless you can prove that your child lives elsewhere with someone who has legal care and control of your child.

We expect a child’s home address to be a residential property that is the child’s only or main residence, not an address at which your child may sometimes stay or sleep due to your domestic arrangements. The property must be owned / leased or rented by the child’s parent/carer or person with legal care and control of the child.

Additionally, a child’s home address is where he or she spends most of the school week unless this is accommodation at a boarding school. We would not normally accept an address in the following circumstances:

- You keep a home elsewhere or you have two homes. We will check which is your main home and will refuse to accept an address that might be considered to be only a temporary address for the purpose of obtaining a place at a popular school.
- The original home is still owned, the new address is a rented property within the area of a popular school and where the distance between the original home and chosen school is easily commutable.
- Only part of the family moves unless this was due to a divorce or permanent separation arrangement, we will need legal evidence of this.
- A child moves to a home other than with their parent or carer, unless it was due to a formal fostering or care arrangement through social services etc. We will require you to submit official letters from the professionals involved confirming this and these must be submitted at the time of application.

We will check the home address given by you against our records and those held by other organisations as described earlier. If we discover that a school place was offered on the basis of false or misleading information provided by you, for example - false information given by you regarding a home address to get a place at a particular school, the offer of a place will be withdrawn. If you have any concerns or suspicions about fraudulent addresses, please contact the School Admissions Team.

Any information you give us will be treated in strict confidence. Please tell the School Admissions Team immediately about any change of address. If you do not do this, your application will become invalid and this may lead to any offer of a school place being withdrawn.

If we have any doubts regarding whether your child is resident within the catchment area of a particular school(s) we will refer your application to our Corporate Investigations Team for further detailed checks of the type described earlier to be carried out. Please note that we have the right to withdraw any offer of a school place up to one term after admission if it is shown that it was obtained on the basis of a fraudulent or misleading application.

Don’t forget to apply by the closing date - midnight 15 January 2020
What if I want to change my preferences after submitting my application?

You can make as many changes as you like to your preferences up until the closing date. Please remember you will need to re-submit your application each time you make a change. We will not normally consider any changes of preferences received after the closing date unless this is due to an exceptional change of circumstances, for example, a house move. Exceptional circumstances will only be considered if the application is received before 6 March 2020.

If you change any of your preferences, or their order, after the closing date, without an exceptional reason for this, that change will not be considered until after 8 June 2020. This is to ensure that parents and carers who do this do not gain an unfair advantage over others by having the opportunity to list more than four preferences.

Moving house

The address given on the application must be the address you are living at on the closing date. If you are planning on moving after the closing date, you will still need to apply on time, using your current address.

You will then need to send us proof of the house move. You can do this by email or by post. In order for us to use a new address for the first round of allocations, you must provide proof of the house move by no later than 6 March 2020. For any house move evidence received after this date, we will process your application against your new address after the main round of allocations, from 13 May 2020.

When moving house the evidence required is:

• Official confirmation that the house purchase is legally binding (i.e. contracts have already been exchanged and completed); or

• A formal rental agreement which shows that the property to be rented is suitable for the family’s needs

Don’t forget to apply by the closing date - midnight 15 January 2020
How we process your application

We treat each of your preferences as if it was a separate application. Each school has a published admissions number (PAN). This is the number of pupils who can be admitted to the intake year, which is reception at a primary school and year 3 at a junior school. Places are allocated against the published admission criteria for each school – these are shown on pages 36 - 56. Applications that are submitted on time are processed first, late applications are dealt with afterwards.

If you have applied for a voluntary aided or free school, we may send details of your application to that school. They will confirm that they have also received the supplementary information form (SIF), if completion of one is required.

If you have applied for a non-Leicester city school we will send details of your application to the local authority in which the school is located. They will then tell us if they can allocate your child a place, but it is us who will write to you on National Offer Day. When we send your application details to any other school or local authority we do not send them information about your other preferences including how you have ranked them.

If your child qualifies for a place at more than one of the schools you have asked for, we will look at how you ranked your preferences. We will always offer the highest preference school at which your child has qualified for a place. All lower preferences will then be withdrawn.

It is important that you use all your preferences and include your catchment area school on your application. If we are unable to offer your child a place at one of your preferred schools, we will offer you a place at the nearest school to your home address that still has places available. This may be a much further away school if you have not listed your catchment area school as all the available places here may have been filled with those applicants who stated it as a preference.

Details of your catchment area school can be found on our website at leicester.gov.uk/admissions

Don’t forget to apply by the closing date - midnight 15 January 2020
SECTION 4

How places are allocated

Where there are more applications received than places available, the admission criteria for each school is applied to the application.

Please see pages 36 to 56 for details of the admission criteria for each school. Children with an Education, Health and Care Plan (EHCP) will be entitled to a place at the school named in the plan. Please see page 18 for more details.

Please note: we do not take into account your child’s current school place, your childminding arrangements or workplace address. All allocations are based on the priorities listed.

Don’t forget to apply by the closing date - midnight 15 January 2020

Step one
Application received

Step two
Admissions criteria are applied to each of your preferences

Step three
Places are offered up to the admission number at each school

Step four
The highest possible preference is offered to each child

Step five
If it has not been possible to allocate your child a place at any of your preferred schools, we will allocate a place at the nearest school to your home address with spaces at the time.
Admission criteria for Leicester city schools

Each year, Leicester City Council set the admissions criteria for a number of schools within the city - full details of this are shown on pages 37-39. The schools listed below all follow this criteria. Some schools set their own, different, admissions criteria - details of these are shown on pages 41-56.

### Schools that follow Leicester City Council’s admission criteria

<table>
<thead>
<tr>
<th>Abbey Mead Primary Academy</th>
<th>Heatherbrook Primary Academy</th>
<th>Rowlatts Mead Primary Academy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alderman Richard Hallam Primary School</td>
<td>Herrick Primary School</td>
<td>Rushey Mead Primary School</td>
</tr>
<tr>
<td>Avenue Primary School</td>
<td>Highfields Primary School</td>
<td>Sandfield Close Primary School</td>
</tr>
<tr>
<td>Barley Croft Primary School</td>
<td>Humberstone Infant Academy</td>
<td>Scraptoft Valley Primary</td>
</tr>
<tr>
<td>Beaumont Lodge Primary School</td>
<td>Imperial Avenue Infant School</td>
<td>Shenton Primary School</td>
</tr>
<tr>
<td>Braunstone Frith Primary School</td>
<td>Inglehurst Infant School</td>
<td>Slater Primary School</td>
</tr>
<tr>
<td>Buswells Lodge Primary School</td>
<td>Kestrel Mead Primary Academy</td>
<td>Sparkenhoe Community Primary School</td>
</tr>
<tr>
<td>Caldecote Community Primary School</td>
<td>King Richard III Infant and Nursery School</td>
<td>Spinney Hill Primary School</td>
</tr>
<tr>
<td>Catherine Infant School</td>
<td>Knighton Mead Primary Academy</td>
<td>St Barnabas C of E Primary School</td>
</tr>
<tr>
<td>Charnwood Primary School</td>
<td>Linden Primary School</td>
<td>St Mary’s Fields Primary School</td>
</tr>
<tr>
<td>Coleman Primary School</td>
<td>Marriott Primary School</td>
<td>Stokes Wood Primary School</td>
</tr>
<tr>
<td>Dovelands Primary School</td>
<td>Mayflower Primary School</td>
<td>Taylor Road Primary School</td>
</tr>
<tr>
<td>Evington Valley Primary School</td>
<td>Medway Community Primary School</td>
<td>Thurnby Mead Primary Academy</td>
</tr>
<tr>
<td>Eyres Monsell Primary School</td>
<td>Mellor Community Primary School</td>
<td>Uplands Infant School</td>
</tr>
<tr>
<td>Forest Lodge Academy</td>
<td>Merrydale Infant School</td>
<td>Whitehall Primary School</td>
</tr>
<tr>
<td>Fosse Primary School</td>
<td>Montrose Primary School</td>
<td>Willowbrook Mead Primary Academy</td>
</tr>
<tr>
<td>Glebelands Primary School</td>
<td>North Mead Primary Academy</td>
<td>Wolsey House Primary School</td>
</tr>
<tr>
<td>Granby Primary School</td>
<td>Overdale Infant School</td>
<td>Woodstock Primary Academy</td>
</tr>
<tr>
<td>Green Lane Infant School</td>
<td>Parks Primary School</td>
<td>Wyvern Primary School</td>
</tr>
<tr>
<td>Hazel Community Primary School</td>
<td>Rolleston Primary School</td>
<td></td>
</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Leicester City Council’s admission criteria for primary and infant schools

Places will be allocated to pupils who have an Education, Health and Care Plan (EHCP) which names the school before any other allocations are made.

These allocations will reduce the number of places available.

**Criterion 1:** Children in the care of a local authority within England or who were previously in the care of a local authority within England (see note 1).

**Criterion 2:** Children who were previously in care outside of England (see note 1).

**Criterion 3:** Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested (see note 2).

**Criterion 4:** Children whose home address is in the catchment area of the infant or primary school with a sibling at the school who will still be on roll when the applicant starts school (see note 3).

**Criterion 5:** Children whose home address is outside the catchment area of the infant or primary school with a sibling at the school, who will still be on roll when the applicant starts school (see note 3).

**Criterion 6:** Children whose home address is in the catchment area of the infant or primary school (see note 4).

**Criterion 7:** Children who are sons / daughters of staff working at the school for at least 2 years at the time of application.

**Criterion 8:** Children whose home address is outside the catchment area of the school and who have requested a place.

Within each criterion priority will be given to children living closest to the school, as measured on a straight line basis using a geographical information system measuring from the geo-code reference point from the child’s home address to the geo-code reference point for the school.

In the event that two applicants within a category live exactly the same distance from the school and only one place remains, the place will be offered to one applicant on the basis of lots drawn by an officer of the local authority not involved in the administration of school admissions.

In the case of multiple births, if the final place available at a school is offered to a twin or triplet and the remaining sibling(s) would ordinarily be refused, places will be offered to the remaining sibling(s) at the same school.

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Leicester City Council’s admission criteria for junior schools

Places will be allocated to pupils who have an Education, Health and Care Plan (EHCP) which names the school before any other allocations are made.

These allocations will reduce the number of places available.

**Criterion 1:** Children in the care of a local authority within England or who were previously in the care of a local authority within England (see note 1).

**Criterion 2:** Children who were previously in care outside of England (see note 1).

**Criterion 3:** *Children who are on roll at the linked infant school at the closing date for applications who will still be on roll when the applicant starts school.*

**Criterion 4:** Children who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school (see note 2).

**Criterion 5:** Children living in the catchment area of the junior school with a sibling at the school or the linked infant school, who will still be on roll when the applicant starts school.

**Criterion 6:** Children living outside the catchment area of the junior school with a sibling at the school or linked infant school, who will still be on roll when the applicant starts school.

**Criterion 7:** Children living in the catchment area of the junior school.

**Criterion 8:** Children who are sons / daughters of staff working at the school for at least 2 years at the time of application (see note 5).

**Criterion 9:** Children living outside the junior school catchment area who have requested a place.

**Tiebreaker:** Within each criterion priority will be given to children living closest to the school, as measured on a straight line basis using a geographical information system measuring from the Geo-code reference point from the child’s home address to the Geo-code reference point for the school for at least two years at the time of application.

*Children who are attending, or have been offered a place at an infant school, will have priority for places at the linked junior school as shown below.

<table>
<thead>
<tr>
<th>Infant School</th>
<th>Linked Junior School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catherine Infant</td>
<td>Catherine Junior</td>
</tr>
<tr>
<td>Green Lane Infant</td>
<td>Bridge Junior</td>
</tr>
<tr>
<td>Humberstone Infant</td>
<td>Humberstone Junior</td>
</tr>
<tr>
<td>Imperial Avenue Infant</td>
<td>Folville Junior</td>
</tr>
<tr>
<td>Inglehurst Infant</td>
<td>Inglehurst Junior</td>
</tr>
<tr>
<td>King Richard III Infant</td>
<td>Shaftesbury Junior</td>
</tr>
<tr>
<td>Merrydale Infant</td>
<td>Merrydale Junior</td>
</tr>
<tr>
<td>Overdale Infant</td>
<td>Overdale Junior</td>
</tr>
<tr>
<td>Uplands Infant</td>
<td>Uplands Junior</td>
</tr>
</tbody>
</table>

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Additional notes for Leicester City Council’s admission criteria

**Note 1:** A “looked after” child is a child who is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England, in the exercise of their social services function at the time of making an application to the school. A “previously looked after” child is a child who was looked after, either in England or outside* of England, but ceased to be because they were adopted or became subject to a residence order or special guardianship order.

*Priority for previously looked after children outside of England is a new provision for 2019 entry. This has been added ahead of it becoming a legal requirement as part of Central Government’s future plans to revise the current School Admission Code (December 2014).

**Note 2:** All schools in Leicester have experience in dealing with children with diverse social and medical needs. However, there may be exceptional cases where there are compelling reasons why it is essential they attend the school requested. A separate application to be considered under this category will need to be made.

For an application to be considered under the social medical criterion, applicants must complete a separate application form and, along with this, provide written evidence.

Examples of the written evidence we would consider are:

a) Supporting documentation from a medical professional.

b) Supporting information provided by a social worker.

c) Supporting information provided by a Police officer.

d) Court order.

In each case, the connection between a child’s need and the specific school must be made and applicants must clearly demonstrate why this one specific school can meet the child’s needs in a way that no other school can. Evidence relating to the social or medical circumstances of the parent can be considered, but only if this impacts on the child and their need to attend one specific school.

Evidence must be provided by the application deadline of 31 October 2019.

Any evidence submitted following the application deadline will be considered as part of a late application and after the main round of allocations has taken place.

Priority under this criterion can only be given for one specific school but we still recommend that applicants list three schools on their application form to maximise your chances of securing one of their preferences. If an applicant seeks to apply the criterion for more than one school, by definition, it is not only one school that can meet the need and this criterion would not apply. We may have to share the information provided with the offered school.

There will be a two-stage assessment process for eligibility under this criterion.

During the first stage the application will be considered by the admissions team to establish whether the following criteria:

1) Clear reason provided why only the chosen school can meet child’s needs in the way that no other school can; and

Don’t forget to apply by the closing date - midnight 15 January 2020
2) Supporting evidence provided

3) Request made no later than the closing dates

If applicants meet the eligibility for stage one, the application will be considered during the second stage by a panel of senior officers. If they do not meet the criterion, the application will be considered as a normal application and considered under the usual admission rules. There is no right of appeal if an application has not met the social and medical criterion but parents will have their usual right of statutory appeal for a school place.

During the second stage, a panel of senior officers will determine whether the evidence provided is sufficiently compelling to meet the above requirements. You will be notified of the panel’s decision in writing and the letter will indicate which criterion we will use to process your application.

All Leicester city schools have experience in dealing with children with diverse social and medical needs, and so your case must be clearly exceptional in order to be considered under this criterion.

Please also read the full social and medical policy contained within the Leicester scheme for the admission arrangements for pupils to school 2019/20. This is available to view at leicester.gov.uk/admissions.

**Note 3:** Sibling means a brother or sister, half brother or sister, adopted brother or sister or child of the parent/carer’s partner. In every case, the child must be living in the same family unit at the same address. Siblings must be on roll at the point of entry.

In the case of twins, triplet or other children of multiple births, if the final place is offered to one child, and the remaining sibling(s) would ordinarily be refused, places will be offered to the remaining sibling(s).

**Note 4:** Home address means the child’s permanent home address at the time of application. In the case of split households, it is the address of the person who receives the Child Benefit. ‘At the time of application’ means the closing date for applications. Informal accommodation arrangements with family and friends are not accepted unless there are very special circumstances and supporting proof is required. An address used for child care arrangements cannot be used as the home address for the purpose of applying for a school place.

**Note 5:** Admission authorities may give priority in their oversubscription criteria to children of staff in the following circumstances:

- Where the member of staff has been employed at the school for 2 or more years at the time at which the application for admission to the school is made; and/or

- The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
Admission criteria for voluntary aided schools and academies

Belgrave St Peter’s C of E Primary School
Oversubscription criteria

A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

Criterion 1: A child who is ‘looked after’ or ‘previously looked after.’ Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.

Criterion 2: Pupils who have a serious medical condition or exceptional social or domestic needs. (Professional documentation accompanying the application will be required). Examples of exceptional needs include:

- A child whose parent’s occupation has an enforcement role which may bring the parent into conflict with parents of children attending their local school and therefore needs to attend the alternative school.
- A child whose parent has recently died or is suffering from a serious illness.
- A child who has suffered severe bullying which is recognised by the present or most recent school as an ongoing problem and which is having significant effect on the child’s health.
- A child with a serious medical condition which would make the preferred school particularly suitable.
- A child who has been abused and placed on the child protection register and who needs to attend an alternative school to avoid the abuser.

This list is not exhaustive, and each case will be considered on its individual merits.

Criterion 3: Pupils who will have an older sibling attending the school at the time of admission. (Older siblings include brothers or sisters, half brothers or sisters, step brothers or sisters, adopted children, fostered children, children of partners living together or any other child who permanently resides at the parental home and for whom the parent has parental responsibility).

Criterion 4: All other pupils. In the event of a tie, the pupil living nearest the school, as measured by the LA standard method takes preference.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
Pupils with a Statement of Special Educational Needs or Education, Health and Care Plan will be allocated a place before other applications are considered. These allocations will reduce the number of places available.

**Criterion 1:** A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.

**Criterion 2:** Pupils that live in the catchment area of the school.

**Criterion 3:** Pupils that have an older sibling attending the school at the same time, regardless if they live in the catchment area or not.

**Criterion 4:** Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application).

**Criterion 5:** Children of teaching staff.

**Criterion 6:** Pupils living nearest to the school measured in a straight-line distance (home to school front gate).

For full details of definitions, terms and notes please see the school's website.

Don’t forget to apply by the closing date - midnight 15 January 2020.
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

Where schools have more applications than places available, governors will draw up a ranked list based on the criteria listed below and will allocate places accordingly.

Children who have an Education, Health and Care Plan (EHCP) which names the school will be admitted. This will reduce the number of places available.

**Criterion 1:** Catholic looked after or previously looked after children.

**Criterion 2:** Catholic children living in the parish(es) served by the school.

**Criterion 3:** Catholic children living outside the parish(es) served by the school.

**Criterion 4:** Other looked after or previously looked after children.

**Criterion 5:** Catechumens, Candidates and members of Eastern Christian Churches.

**Criterion 6:** Children of other Christian denominations whose membership is evidenced by a minister of religion.

**Criterion 7:** Children of other faiths whose membership is evidenced by a religious leader.

**Criterion 8:** Any other children not within criterion 1 to 7.

**First priority** within the individual criteria will be given to applications for children who will have siblings (see note 8) attending the school in reception to year 6 at the proposed time of admission.

For full details of definitions, terms and notes please see the school's website.

Don’t forget to apply by the closing date – midnight 15 January 2020.
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at [leicester.gov.uk/admissions](leicester.gov.uk/admissions).

For all children whose statement of special educational needs (EHCP*) names the FPS in their statement will be admitted.

Where FPS is oversubscribed, FPS will split the applications by faith and non-faith, and rank the application in accordance to the following admission criteria:

(EHCP* - Education Health and Care)

**Sikh faith criteria (30 places)**

**Criterion 1:** Children of Sikh faith in the care of the local authority and previously looked after children.

**Criterion 2:** Sikh children with exceptional medical, social or welfare needs.

**Criterion 3:** Sikh children with older siblings attending at the same time.

**Criterion 4:** Sikh pupils living nearest to FPS.

**Community place criteria (30 places)**

**Criterion 1:** Children in the care of the local authority and previously looked after children.

**Criterion 2:** Children with exceptional medical, social or welfare needs.

**Criterion 3:** Children with older siblings attending at the same time.

**Criterion 4:** Pupils living nearest to FPS.

For full details of definitions, terms and notes please see the school’s website.
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

Where schools have more applications than places available, governors will draw up a ranked list based on the criteria listed below and will allocate places accordingly.

Children who have an Education, Health and Care Plan (EHCP) which names the school will be admitted. This will reduce the number of places available.

**Criterion 1:** Catholic looked after or previously looked after children.

**Criterion 2:** Catholic children living in the parish(es) served by the school.

**Criterion 3:** Catholic children living outside the parish(es) served by the school.

**Criterion 4:** Other looked after or previously looked after children.

**Criterion 5:** Catechumens, Candidates and members of Eastern Christian Churches.

**Criterion 6:** Children of other Christian denominations whose membership is evidenced by a minister of religion.

**Criterion 7:** Children of other faiths whose membership is evidenced by a religious leader.

**Criterion 8:** Any other children not within criterion 1 to 7.

**First priority** within the individual criteria will be given to applications for children who will have siblings (see note 8) attending the school in reception to year 6 at the proposed time of admission.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

In accordance with government legislation the governing body will admit children who have a statement of special educational needs that names Hope Hamilton Primary as the appropriate school.

Where there are more applications for places than there are places available, priority will be given in the following order:

**Criterion 1:** ‘Looked After Children’ - children who are in care of the local authority or children accommodated by the local authority pursuant to section 22 (1) of the Children Act 1989 or were previously looked after children (previously looked after children are children who were looked after, but ceased to be so because they were adopted or become subject to a residence order or special guardianship order).

**Criterion 2:** Foundation – children whose parents, or those with parental responsibility, who are active members of the Church of England or any other Christian church (a letter will be needed from the minister of the church they attend).

**Criterion 3:** Sibling – children with a brother or sister at the school on the intended day that the new child will be admitted. “Brother or sister” includes half-brother, half-sister, step-brother, step-sister, adopted brother or sister, or the son or daughter of the parent/carer’s partner, in each case where the child for whom the school place is sought is being brought up in the same family unit at the same address.

**Criterion 4:** Community – children who live in the priority area (catchment area) for the school at the time of application and admission.

**Criterion 5:** Other Children – distance will be measured in a straight line from the front door of the child’s normal place of residence to the main entrance of the school. Distance measurements will be supplied by the local authority geographical information system.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care Plan (ECHP) naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

**Criterion 1:** Looked after children and previously looked after children who became subject to adoption, a child arrangements order or special guardianship order immediately after being looked after.

**Criterion 2:** Children with a sibling attending the school at the time of application.

**Criterion 3:** Children of a member of the school’s staff who:

a. Has been employed at the school for two or more years at the time of application; and/or

b. Was recruited to fill a vacant post for which there was a demonstrable skill shortage.

**Criterion 4:** Up to 10 places to Hindu children with a practising Hindu parent who worships at the ISKCON temple in Leicester.

**Criterion 5:** Up to 20 places to Hindu children with a practicing Hindu parent

**Criterion 6:** All other children.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date – midnight 15 January 2020
Merrydale Junior School admission criteria

Pupils with a Statement of Special Educational Needs or Education, Health and Care Plan will be allocated a place before other applications are considered. These allocations will reduce the number of places available.

**Criterion 1:** A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements order or special guardianship order.

**Criterion 2:** Pupils that live in the catchment area of the school.

**Criterion 3:** Pupils that have an older sibling attending the school at the same time, regardless if they live in the catchment area or not.

**Criterion 4:** Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application).

**Criterion 5:** Children of teaching staff.

**Criterion 6:** Pupils living nearest to the school measured in a straight-line distance (home to school front gate).

For full details of definitions, terms and notes please see the school’s website.
Pupils with a Statement of Special Educational Needs or Education, Health and Care Plan will be allocated a place before other applications are considered. These allocations will reduce the number of places available.

**Criterion 1:** A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.

**Criterion 2:** Pupils that live in the catchment area of the school.

**Criterion 3:** Pupils that have an older sibling attending the school at the same time, regardless if they live in the catchment area or not.

**Criterion 4:** Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application).

**Criterion 5:** Children of teaching staff.

**Criterion 6:** Pupils living nearest to the school measured in a straight-line distance (home to school front gate).

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
Queensmead Primary Academy admission criteria

The Queensmead Primary Academy will first accept all pupils with a statutory right to a place through a statement of special educational needs or Education, Health and Care Plan (EHCP) naming the academy.

After the admission of these pupils, criteria will be applied for the remaining places in the order in which they are set out below:

**Criterion 1:** Looked after children or previously looked after children.

**Criterion 2:** A child with a sibling on roll at the academy at the time of application and admission.

**Criterion 3:** Other children.

In the event of oversubscription, within any criterion, preference will be given to children who live nearest to the academy as the crow flies. Distances are measured from the entrance to the child’s home to the principal entrance of the main administrative building of the academy, using the Microsoft AutoRoute application.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

Where schools have more applications than places available, governors will draw up a ranked list based on the criteria listed below and will allocate places accordingly.

Children who have an Education, Health and Care Plan (EHCP) which names the school will be admitted. This will reduce the number of places available.

**Criterion 1:** Catholic looked after or previously looked after children.

**Criterion 2:** Catholic children living in the parish(es) served by the school.

**Criterion 3:** Catholic children living outside the parish(es) served by the school.

**Criterion 4:** Other looked after or previously looked after children.

**Criterion 5:** Catechumens, Candidates and members of Eastern Christian Churches.

**Criterion 6:** Children of other Christian denominations whose membership is evidenced by a minister of religion.

**Criterion 7:** Children of other faiths whose membership is evidenced by a religious leader.

**Criterion 8:** Any other children not within criterion 1 to 7.

**First priority** within the individual criteria will be given to applications for children who will have siblings (see note 8) attending the school in reception to year 6 at the proposed time of admission.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions.

In accordance with government legislation (section 324 of the Education Act 1996) the governing body will admit children who have a statement of special educational needs or Education, Health and Care Plan (EHCP) that names St John the Baptist Primary School as the appropriate school.

Then the governors will consider all applications and offer places according to the following admission criteria, listed in order of priority:

A. A looked after or formerly looked after child.

B. Any other child with a sibling who will have been on roll at the school for at least one term at the date of intended admission.

C1. A child whose application is supported by a form/letter from their priest, minister or religious leader (submitted with the application) confirming that the child, or their parent, or someone with legal parental responsibility, is currently an active member of any Christian church, either within the Church of England or a church belonging to Churches Together in England.

C2. A child whose application is supported by a form/letter from their faith leader (submitted with the application) confirming that the child, or their parent, or someone with legal parental responsibility, is currently an active member of a place of worship within another faith.

Priority in each part of category [C] will be given first to children eligible for pupil premium, then to those living closest to the school.

D1. A child whose parent (or person with legal parental responsibility) will have been continuously employed as a member of staff by the school for a period of at least twelve months up to and including the date of intended admission.

D2. All other children.

Priority in each part of category [D] will be given first to children eligible for pupil premium, then to those living closest to the school.

At normal point of entry to the school, up to a maximum of 60 spaces will be allocated under Category C, of which a maximum of 30 will be allocated to Category C1. Unsuccessful applicants in this category will then be considered in Category D. Any unused spaces will also be offered through Category D.

For vacancies arising after the first day of the autumn term at the normal point of entry (“In Year admissions”), places will be allocated according to the criteria above, but regardless of the number of Category C pupils currently on roll.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

Where the school has more applications than places available, governors will draw up a ranked list based on the criteria listed below and will allocate places accordingly.

Children who have an Education, Health and Care Plan (EHCP) which names the school will be admitted. This will reduce the number of places available.

**Criterion 1:** Catholic looked after or previously looked after children.

**Criterion 2:** Catholic children living in the parish(es) served by the school.

**Criterion 3:** Catholic children living outside the parish(es) served by the school.

**Criterion 4:** Other looked after or previously looked after children.

**Criterion 5:** Catechumens, candidates and members of eastern Christian churches.

**Criterion 6:** Children of other Christian denominations whose membership is evidenced by a minister of religion.

**Criterion 7:** Children of other faiths whose membership is evidenced by a religious leader.

**Criterion 8:** Any other children not within criterion 1 to 7.

**First priority** within each oversubscription criteria will be given to applications from children who will have siblings attending the school at the proposed time of admission.

For full details of definitions, terms and notes please see the school’s website.

**St Joseph’s Catholic Voluntary Academy admission criteria**
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at leicester.gov.uk/admissions

Where the school has more applications than places available, governors will draw up a ranked list based on the criteria listed below and will allocate places accordingly.

Children who have an Education, Health and Care Plan (EHCP) which names the school will be admitted. This will reduce the number of places available.

**Criterion 1:** Catholic looked after or previously looked after children.

**Criterion 2:** Catholic children living in the parish(es) served by the school.

**Criterion 3:** Catholic children living outside the parish(es) served by the school.

**Criterion 4:** Other looked after or previously looked after children.

**Criterion 5:** Catechumens, candidates and members of eastern Christian churches.

**Criterion 6:** Children of other Christian denominations whose membership is evidenced by a minister of religion.

**Criterion 7:** Children of other faiths whose membership is evidenced by a religious leader.

**Criterion 8:** Any other children not within criterion 1 to 7.

**First priority** within each oversubscription criteria will be given to applications from children who will have siblings attending the school at the proposed time of admission.

For full details of definitions, terms and notes please see the school's website.

Don’t forget to apply by the closing date - midnight 15 January 2020
A supplementary form will need to be completed and returned directly to the school – this can be found on our website at [leicester.gov.uk/admissions](http://leicester.gov.uk/admissions).

Where the school has more applications than places available, governors will draw up a ranked list based on the criteria listed below and will allocate places accordingly.

Children who have an Education, Health and Care Plan (EHCP) which names the school will be admitted. This will reduce the number of places available.

**Criterion 1:** Catholic looked after or previously looked after children.

**Criterion 2:** Catholic children living in the parish(es) served by the school.

**Criterion 3:** Catholic children living outside the parish(es) served by the school.

**Criterion 4:** Other looked after or previously looked after children.

**Criterion 5:** Catechumens, candidates and members of eastern Christian churches.

**Criterion 6:** Children of other Christian denominations whose membership is evidenced by a minister of religion.

**Criterion 7:** Children of other faiths whose membership is evidenced by a religious leader.

**Criterion 8:** Any other children not within criterion 1 to 7.

**First priority** within each oversubscription criteria will be given to applications from children who will have siblings attending the school at the proposed time of admission.

For full details of definitions, terms and notes please see the school’s website.

**St Thomas More Catholic Voluntary Academy admission criteria**

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Where there is oversubscription, i.e. the number of applications for admission to the academy is greater than the published admissions number, applications will be considered against the criteria set out below.

After the admission of pupils with statements of special educational needs where the Tudor Grange Samworth Academy is named on the statement, the criteria will be applied in the following order:

Admissions to Foundation 2

**Criterion A:** Children who are in the care or interim care of a local authority pursuant to S31 and 38 of the Children Act 1989, or children who are accommodated by a local authority, pursuant to S20 of the Children Act 1989 “Looked After Children”.

**Criterion B:** Children with a professionally supported medical or social need for a place at the Tudor Grange Samworth Academy who live in the Designated Geographical Area (DGA).

**Criterion C:** Children of parents living in the DGA.

**Criterion D:** Children whose siblings currently attend the Tudor Grange Samworth Academy and who will continue to do so on the date of admission. This criteria does not apply to admission into KS3 and 4 (Y7 to Y11).

**Criterion E:** Children on the basis of proximity to the school using straight line measurement from the main entrance of the Tudor Grange Samworth Academy to the main entrance of the child’s home.

**Tiebreaker**

**Criterion E:** Will act as a tie break in the event of the admission number being reached through Criterion A to D.

For full details of definitions, terms and notes please see the school’s website.

Don’t forget to apply by the closing date - midnight 15 January 2020.
Receiving your offer of a school place

Your school place offer

If you applied online, you will receive an email on 16 April 2020 informing you which school your child has been allocated a place at. Please note that decisions will not be given over the telephone and there are no facilities to pick up a letter from our offices. If you were unable to apply online, and received help with making an application, you will receive an offer letter by post by no later than 21 April 2020.

What happens next?

Once you have received your offer, you will not need to do anything further at this stage as the offered school will contact you directly with more details within a few weeks of receiving your offer.

If you have not received an offer of one or more of your higher preferred schools we will automatically add your child’s name to the waiting list(s).

Waiting lists

Waiting lists are held in order of the admissions criteria. If a place becomes available it will be offered to the first child on the waiting list. We are not allowed to distinguish between on-time and late applications when maintaining waiting lists so a child can move down the list when a child being added to the list meets a higher admissions rule.

We will only contact you if your child is at the top of the waiting list and a place becomes available. You can ask for your child’s name to be removed from a school’s waiting list at any time.

We will hold and maintain the waiting lists for all schools that fall under Leicester City, except those listed below, up until July 2021.

These schools maintain their own waiting lists and you will need to contact them directly for waiting list positions:

Christ the King Catholic Primary School
Falcons Primary School
Holy Cross Catholic School, a Voluntary Academy
Hope Hamilton Church of England Voluntary Aided Primary School
Krishna Avanti Primary School
Sacred Heart Catholic Voluntary Academy
St John the Baptist Church of England School
St Joseph’s Catholic Voluntary Academy
St Patrick’s Catholic Voluntary Academy
St Thomas More Catholic Voluntary Academy

For schools that fall under Leicestershire County Council, please visit their website at leics.gov.uk for details on how their waiting lists are maintained.

Don’t forget to apply by the closing date - midnight 15 January 2020
How does the appeal process work?

If you have been refused one or more of your highest preferred schools, you can appeal to an independent appeal panel. You can only appeal for a place at a school for which you have a current live preference.

If you wish to appeal, it is a good idea to accept the place at the school you have been offered, as this will not affect the outcome of your appeal and will ensure that your child has a school place for the start of term.

During an appeal hearing, you will have the opportunity to put forward your case to an independent appeal panel who will carefully consider the reasons you put forward for seeking a place at your preferred school. This is an independent body that is not bound by the council’s admission priorities, or the published admission numbers. The panel’s decision is binding on the council and on parents/carers.

If your appeal is unsuccessful the authority will not normally consider a further appeal for the same school for entry in the same academic year unless there has been a significant change in your circumstances.

Full details of the appeal process, including deadlines for appealing can be found on our website at leicester.gov.uk/admissions.

Infant class size appeals

There is a legal limit on the size of infant classes, set at 30 children. Where classes are at maximum capacity an appeal panel can only agree the appeal if it can be shown that the authority has made a mistake in applying its admission arrangements or has acted unreasonably. Further information on appeals is on our website along with the rules governing infant class sizes. We recommend you read this before asking for an appeal. You can also lodge your appeal here.

Don’t forget to apply by the closing date - midnight.
As required by law, Leicester City Council has a fair access protocol with schools. This ensures that vulnerable children who need a school place outside the main admission round are offered one as soon as possible. This can sometimes result in schools going above their published admission number for an established year.

Please contact us if you would like more details about the Fair Access Protocol or a copy of this.

Don’t forget to apply by the closing date - **midnight 15 January 2020**
Travel and transport to school

Will I be offered free transport to school?

It is your responsibility as a parent/carer to get your child to school. You must think very carefully about the distance and how your child will travel to school. The majority of children are not eligible for free transport to school.

The policies that apply to school admissions and transport to school operate separately. In particular, if a pupil is offered a place in a preferred school this does not in any way guarantee that transport will be available. If transport to school is an issue for you when applying for a school, you are strongly advised to contact us before stating your preference.

Note: Transport is provided only at the beginning and end of the normal school day.

You will be eligible for free transport to school if:

- Your child is of statutory school age; and
- The school attended is the nearest appropriate one as determined by Leicester City Council; and
- The distance between home and school is more than the statutory walking distance of two miles when aged under eight and three miles when aged eight and over.

However, for pupils aged eight and over, if you receive the maximum amount of Working Tax Credit or your child is entitled to free school meals, they qualify for free transport if they attend the nearest available primary school and it is more than two miles away.

Children with an EHCP who may have no entitlement on distance grounds or normal borough policies will be considered under a separate policy. Transport is provided to the nearest appropriate school, as defined by Leicester City Council, with regard to a child’s particular needs.

Full details of the transport policies and how to apply are available at leicester.gov.uk/admissions

Don’t forget to apply by the closing date - midnight 15 January 2020
Some of the terms we use

**Looked after and previously looked after children**

A ‘looked after’ child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application to the school. A ‘previously looked after’ child is a child who was looked after but ceased to be because they were adopted or became subject to a residence order or special guardianship order.

**Siblings**

‘Sibling’ means a brother or sister, half brother or sister, adopted brother or sister or child of the parent/carer’s partner. In every case, the child must be living in the same family unit at the same address.

**Multiple births**

In the case of twins, triplets or other children of multiple births, if the final place is offered to one child, and the remaining sibling(s) would ordinarily be refused, places will be offered to the remaining sibling(s).

**Home address**

‘Home address’ means the child’s permanent home address at the time of application. In the case of split households, it is the address of the person who receives the Child Benefit. ‘At the time of application’ means the closing date for applications (15 January 2020). Informal accommodation arrangements with family and friends are not accepted unless there are very special circumstances and supporting proof is required. An address used for child care arrangements cannot be used as the home address for the purpose of applying for a school place.

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**Useful websites**

Leicester City Council, schools admissions
leicester.gov.uk/admissions

Ofsted (The Office for Standards in Education)
ofsted.gov.uk

Office of the School’s Adjudicator
schoolsadjudicator.gov.uk

Local Government Ombudsman
lgo.org.uk

Independent Schools Council information service
isc.co.uk

Department for Education (DfE)
dfe.gov.uk

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**Other information**

**Children of UK service personnel**

We will follow the School admissions code when allocating places for armed forces personnel. The code can be found at gov.uk/government/publications/school-admissions-code

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Don’t forget to apply by the closing date - **midnight 15 January 2020**
Leicester schools follow strict guidelines set by the government when preparing food, providing children with a healthy tasty meal each school day.

A healthy and tasty vegetarian option is available on a daily basis in every school. Primary menus currently consist of two meat options and two vegetarian options.

Copies of current meal menus can be found at leicester.gov.uk/schoolmeals.

Free school meals

Children in reception, year 1 and year 2 automatically get free school meals.

Your child may also be eligible for free school meals beyond year 2 if you receive certain benefits such as:

- Income support
- Income-based jobseeker’s allowance
- Income-related employment and support allowance
- National asylum seeker support
- Child tax credit (provided you’re not also entitled to working tax credit and have an annual gross income of no more than £16,190)
- The guaranteed element of state pension credit
- Working tax credit run-on - paid for four weeks after you stop qualifying for working tax credit
- Universal Credit with annual net earned income of less than £7,400.

How to apply for free school meals

You should only apply for free school meals if you receive one of the benefits listed. For universal infant free school meals, speak to your child’s school.

You can apply online at leicester.gov.uk/freeschoolmeals or call 0116 454 1009 (option 3). Make sure you have your national insurance number when you call.

Don’t forget to apply by the closing date - midnight 15 January 2020