

Post Title: Director of Public Health	
Reports to: Chief Operating Officer	Date: October 2018

SERVICE SPECIFIC RESPONSIBILITIES

1. To ensure all services are organised around enhancing the health of the people of Leicester.
2. To understand the link between economic success and good health and take a long term approach to strategic improvement in both.
3. To support the Chief Operating Officer and peers in the Corporate Management Team to develop a clear, targeted long term strategy that ensures health and social care, education, housing, jobs and economic policies and infrastructure are shaped in ways which deliver maximum improvements in health and wellbeing.
4. To act as principal adviser to the Health and Wellbeing Board in developing a Health and Wellbeing Strategy based on the assessed needs of the population and proven interventions to improve health.
5. To lead the management, development and continuous improvement of all Public Health and Sports Services encompassing: health improvement, health protection and population healthcare including:
 - the development of healthy, sustainable and cohesive communities through Health and Wellbeing Board and the wider Council and partners
 - the development strategies for reducing health inequalities,
 - overseeing and promoting population coverage of immunisation and screening programmes
 - supporting the commissioning of appropriate, effective, and equitable health care from the NHS locally
 - providing specialist public health advice to commissioners on priorities for health and social care spending and the appropriate configuration of services within and between local authorities.
 - day to day management of the Public Health grant, which will have oversight of the ring-fence grant and provide assurance of its use
 - the leadership, transformation and management of sports and leads in delivery of high quality, responsive, customer focussed sport and physical activity programmes that enable healthy lifestyles.
6. With the Director responsible for Social Care and Education leading on the integration of health and social care services.
7. Supporting the Local Resilience Forum in developing comprehensive multi agency plans

for the anticipated threats to public health.

8. To provide accurate, timely and relevant advice to the City Mayor, Mayoral Team, the Chief Operating Officer and other members of the Corporate Management Team as appropriate on those aspects of Public Health agenda for which the post holder has lead responsibility, including legislative changes, and best practice/innovative approaches to improved service delivery.
9. To lead and manage the Public Health division, including Sport Services ensuring that appropriate strategies, policies and procedures are in place to ensure the effective delivery of service and that the council's legal responsibilities for Public Health, in partnerships with other providers within the City, are complied with and effectively fulfilled.
10. To pursue a programme of CPD, in accordance with Faculty of Public Health requirements, or other recognised body, and undertake revalidation, professional appraisal, audit or other measures required to remain on the GMC/GDC Specialist Register or the UK Public Health (Specialist) Register or other specialist register as appropriate.
11. To participate in the organisation's staff appraisal scheme and departmental audit, and ensure appraisal and development of any staff for which s/he is responsible.
12. To contribute actively to the training programme for Foundation Year Doctors/Specialty Registrars in Public Health as appropriate, and to the training of practitioners and primary care professionals within the locality
13. To have lead responsibility for producing an independent annual report on the health of the population, progress on improving health and reducing inequalities and making recommendations
14. To practise in accordance with all relevant sections of the General Medical Council's Good Medical Practice (if medically qualified) and the Faculty of Public Health's Good Public Health Practice
15. To carry out additional responsibilities and projects as assigned by the Chief Operating Officer.

STATUTORY RESPONSIBILITIES

In accordance with Section 73A(1) of the NHS Act 2006, inserted by section 30 of the Health and Social Care Act 2012, the post holder is responsible for:

1. all of the Council's duties to take steps to improve public health
2. any of the Secretary of State's public health protection or health improvement functions that s/he delegates to local authorities, either by arrangement or under regulations – these include services mandated by regulations made under section 6C of the 2006 Act, inserted by section 18 of the 2012 Act
3. exercising the Council's functions in planning for, and responding to, emergencies that present a risk to public health
4. the Council's role in co-operating with the police, the probation service and the prison service to assess the risks posed by violent or sexual offenders
5. Production of an annual report

6. such other public health functions as the Secretary of State specifies in regulations

KEY CORPORATE RESPONSIBILITIES

1. To support the City Mayor, Mayoral Team, and Chief Operating Officer to deliver the vision and preferred direction of travel for the City and the Council, and to provide clear and visible leadership to the division when doing so.
2. To be accountable for the effective planning, organising, delivery and continuous improvement and efficiency of the division, its resources and allocated budgets. Services must be driven by quality and customer focus and be determined by the needs of the people and different communities of the City.
3. To work with the City Mayor, Mayoral Team, the Chief Operating Officer and the Corporate Management Team as required to develop and implement strategic programmes of activity, ensuring where necessary the operational alignment of services, to increase outcomes in the priority areas for the Council.
4. To develop and promote strong partnerships with local residents, local businesses and voluntary and community sectors for the benefit of the City, to improve the quality of life of local people and to support the regeneration of the City, the Council and the effective delivery of services.
5. To support the City Mayor, Mayoral Team, the Chief Operating Officer and the Corporate Management Team to ensure effective partnership working across all Council services and external partnerships in order to meet peoples' needs, deliver corporate strategies and achieve local objectives.
6. To be responsible for the implementation of the individual performance management process within the division, and as Line Manager to be responsible for performance management and developing the capability of all direct reports.
7. To ensure positive internal and external communications on divisional services, performance and initiatives, seeking and giving feedback to customers, partners and other stakeholders where necessary. This should be done in collaboration with relevant other Directors.
8. To ensure, with the City Barrister & Head of Standards, that the Council fulfils it's legal and audit related obligations in the delivery of services and is statutorily compliant. This responsibility extends to cross divisional working.
9. Harness the benefits and respond to the challenges of Leicester's diverse population and workforce, developing and implementing strategies aimed at removing barriers to access and participation facing all the City's communities.
10. To promote equality and inclusion across all service provision and employment through policy initiatives, personal example, open commitment, clear action and direction.
11. Support and develop effective partnership working with relevant City, sub-regional, regional and national bodies.
12. To contribute as appropriate to the Council's Emergency Planning and Business

Continuity arrangements.

13. To comply with responsibilities placed on directors by contract procedure rules, financial procedure rules, and the Council constitution.

Is this post classified as politically restricted, as in the Local Government and Housing Act 1989, either

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| a) because of its salary level (or) | Yes |
| b) because the postholder is required regularly to advise the Council and its Committees, or communicates with the media on behalf of the Council? | Yes |

Is this post subject to exemption from The Rehabilitation of Offenders Act 1974?	No
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