

African Caribbean Centre Information Pack



Maidstone Rd, Leicester LE2 0UA

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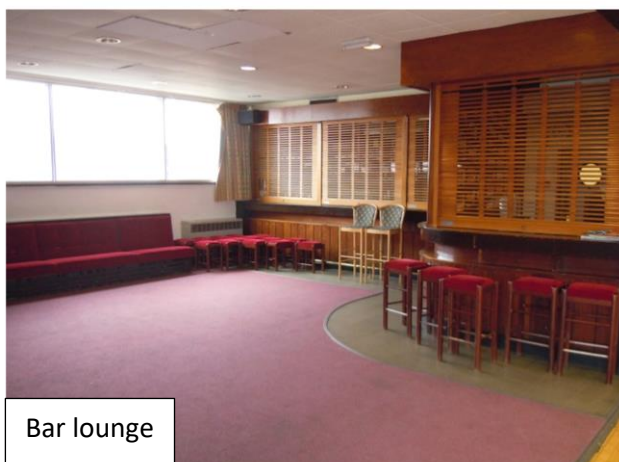
African Caribbean Centre opening times

Day	Opening hours	Current Staffed hours
Monday	9am – 9pm	8.45 – 21.30
Tuesday	9am – 9pm	8.45 – 21.30
Wednesday	9am – 9pm	8.45 – 21.30
Thursday	9am – 9pm	8.45 – 21.30
Friday	9am – 9pm	8.45 – 21.30 Later if function
Saturday	9am – 9pm	8.45 Later if function
Sunday	9am – 9pm	9.00 – 21.00

Photos of rooms/hire cost of room



Main hall



Bar lounge



Seminar room



Pink meeting room (medium)



Basement meeting room (medium)



Café/Lounge

Room / Hall	Price Group	Standard	Community	Instructor	Commercial	VAT Status
Main Hall - 1st Floor	1	20.40	7.10	12.20	51.00	Standard
Stage - 1st Floor	3	12.20	4.10	7.10	30.60	Standard
Bar Lounge - 1st Floor	3	12.20	4.10	7.10	30.60	Standard
Seminar Room - Ground Floor	2	16.30	5.60	9.70	40.80	Standard
Kitchen - Ground Floor	4	8.20	3.10	5.10	20.40	Standard
Café (community space not for hire)						
Office - Basement	3	12.20	4.10	7.10	30.60	Standard
Meeting Room - Basement	3	12.20	4.10	7.10	30.60	Standard
Dance Studio - Basement	2	16.30	5.60	9.70	40.80	Standard
Pink Room - Basement Back corridor	3	12.20	4.10	7.10	30.60	Standard
Small Meeting Room - Basement	4	8.20	3.10	5.10	20.40	Standard

Breakdown of Dedicated Space Usage - (May 2022)

Organisations	Rooms Used	Income Generated
Group A	Kitchen – Serving – Food Store	£8,928 (6 days - 48 weeks)
Group B	Room 3	£2,400 (5 days - 48 week)
Group C	Radio Room	Not operating from centre at present
Group D	Basement Store	

FP = Floor Plan

Hired Space Breakdown - (May 2022)

Hired Space (Rooms)	Session	Group Name	Average numbers in groups	Hours of use	Income Generated per session
Meeting Room 1 Mon – Fri	ESOL	Adult Education	12	3	Internal Services
Meeting Room 2 Mon - Fri	ESOL	Adult Education	15	3	Internal Services
Meeting Room 2 Wed – Fri	ESOL MATHS	Adult Education	12	3	Internal Services
Seminar Room Wed	ESOL	Adult Education	12	3	Internal Services
Main Hall Mon	ESOL	Adult Education	12	3	Internal Services
Radio Station Room	DJ Sessions	Adult Education	6	3	Internal Services
Meeting Room 1 Mon	Advice Sessions	Community Advice Session - Neighbourhood Services	6	3	Internal Services
Seminar Room Mon	Under 5's Sessions	Can't Blame da Youth – Neighbourhood Services	12	3	Internal Services
Seminar Room Mon	50+ Sessions	Group E	25	2	£5.60 x 2 = £11.20
Seminar Room Mon	Church Session	Group F	40	3	£5.60 x 3 = £16.80
Dance Studio Mon	Steelman – 50+	Group G	Not operating at present		
Main Hall Mon	Table Tennis	Group H	12	1.5	£7.10 X 1.5 = £10.65
Main Hall Tue	Stay & Play	Group I	30	3	£8.70 x 3 = £26.10
Seminar Room Tue	Sewing & Crafts	Group J	20	2	£5.60 x 2 = £11.20
Seminar Room Tue	Church Session	Group K	30	3	£5.60 x 3 = £16.80
Main Hall Tue	Youth Drama	Group L	40	1.5	£7.10 x 1.5 = £10.65
Dance Studio	Wellbeing & Fitness	Group M	20	1	£5.60 x 1 = £5.60
Bar Lounge Wed	Meeting	Group N	10	4	£4.10 x 4 = £16.40
Main Hall Wed	Family – Children Session	Group O	30	2	£7.10 x 2 = £14.20
Seminar Room Wed	70 + Session	Group P	12	3.5	Nil
Seminar Room Wed	Teen Advice Session	Group Q	15	1	£5.60 x 1 = £5.60
Main Hall Wed	Zumba Fitness & Health Advice	Group R	20	1	£7.10 x 1 = £7.10

Dance Studio Wed	Steelpan Session	Group S	25	3.5	£4.48 x 3.5 = £15.68 Keyholder
Seminar Room Wed	Church Session	Group T	40	3	£5.60 x 3 = £16.80
Seminar Room Thurs	55 + Group	Group U	25	2	£5.60 x 2 = £11.20
Main Hall Thurs	Stay & Play	Group I	30	3	£8.70 x 3 = £26.10
Main Hall Thurs	Karate	Group V	30	2	£12.20 x 2 = £24.40
Dance Studio Fri	Youth Hub	Group W	30	3.5	£5.60 x 3.5 = £19.60
Main Hall Fri	Youth Drama	Group L	40	2.5	£7.10 x 2.5 = £17.75
Seminar Room Fri	Youth Drama	Group L	40	1	£5.60 x 1 = £5.60
Meeting Room 2 Fri	Disability Group	Group X	10	3	£4.10 x 3 = £12.30
Dance Studio Sat	Schools Steelpan	Group Y	25	4	£5.30 x 4 = £22.40
Main Hall Sat	Zuma	Group Z	30	1	
Seminar Room Sat	Children Weight Management	Group 1	20	2	£5.60 x 2 = £11.20
Main Hall Sat	Karate	Group V	30	2	£12.20 x 2 = £24.40
Dance Studio Sat	Dance Practice	Group 2	10	2	£9.70 x 2 = £19.40
Main Hall Sat	Church	Group 3	35	1.5	£7.10 x 1.5 = £10.65
Seminar Room Sat	Afrikan World Studies	Group 4	25	2	£5.60 x 2 = £11.20
Dance Studio Sat	Afrikan World Studies	Group 4	20	1	£5.60 x 1 = £5.60
Main Hall Sun	Church	Group 5	50	3	£5.68 x 3 = £17.04 Keyholder
Seminar Room Sun	Church	Group 6	80	6.5	£4.48 x 6.5 = £29.12 Keyholder
Seminar Room Sun	Church	Group 7	50	3	£4.48 x 3 = £13.44 Keyholder
Main Hall Mon – Fri school holidays	Children Holiday Camp	Group 8	40	6 x 5 = 30	£7.10 x 30 =£213.00
Café Sun – Bi Monthly	Meeting	Group 9	40	3	£3.28 x 3 = £9.84 Keyholder
Meeting Room 2 Once a month	Meeting	Group 10	15	2	£12.20 x 2 = £24.40
Seminar Room Once a month	Meeting	Group 11	25	1	£5.60 x 1 = £5.60

Seminar Room	World Reimagined	Group 12	30	2	£5.60 x 2 = £11.20
Main Hall	Knife Defence training	Group 13	30	1.5	£7.10 x 1.5 = £10.65

Available Space – (based on available hours)

Vacant Rooms	Capacity	Available Hours per week	Loss of Income per hour
Main Hall - 1st Floor	140 seated 200 standing	12 hours	£20.40 Standard £7.10 Community Rate
Stage - 1st Floor	10	12 hours	£12.20 Standard £4010 Community Rate
Bar Lounge - 1st Floor	40	12 hours	£12.20 Standard £4.10 Community Rate
Seminar Room - Ground Floor	60 seated 80 standing	12 hours	£16.30 Standard £5.60 Community Rate
Kitchen – Ground Floor	4	10 hours	£12.20 Standard £4.10 Community Rate
Kitchen Servery – Ground Floor	2	10 hours	£8.20 Standard £3.10 Community
Kitchen – Private Hire	3	2 hours	£8.20 Standard
Café – Hire out of hours	32 Table and Chairs 40 Seated 50 Standing	2 – 4 hours	£12.10 Standard £4.10 Community
Office - Basement	10 Seated 10 Standing	12 hours	£12.20 Standard £4.10 Community
Meeting Room 1- Ground Floor	15 Table and Chairs 20 Seated	12 hours	£12.20 Standard £4.10 Community
Meeting Room 2- Basement	15 Table and Chairs 20 Seated	12 hours	£12.20 Standard £4.10 Community
Meeting Room 3- Basement (Candy Arts)	15 Table and Chairs 20 Seated	12 hours	£12.20 Standard £4.10 Community
Dance Studio - Basement	15 Table and Chairs 20 Seated 30 Standing	12 hours	£16.30 Standard £5.60 Community
Pink Room - Basement Back corridor	15 Table and Chairs 20 Seated	12 hours	£12.20 Standard £4.10 Community
Small Meeting Room – Basement (Community Radio Room)	5 Table and Chairs 10 Seated	12 hours	£8.20 Standard £3.10 Community

Operating Costs and Income

Operating costs 2021/22 excluding staff costs, maintenance and repairs.

Item	Actual expenditure 2021-22
Utility Cost – Electricity	£10,289.06
Utility Cost – Water	£1,339.79
Utility Cost – Gas	£614.14
Non-Domestic Rates	£12,475.00
District Heating	£11,998.04
Total	£36,716.03

Income generated from room hire 2021/22

Item	Actual income 2021-22
Room Hire Income	£24,844.94

* Figures are actual spend for the financial year 2021/22. Note the centre was closed until July 2021 due to the pandemic with community groups returning after this date on a phased basis and with capacity restrictions in place until November 2021.

Operating costs 2019/20 excluding staff costs, maintenance and repairs.

Item	Actual expenditure 2019-20
Utility Cost – Electricity	£13,811.17
Utility Cost – Water	£995.49
Utility Cost – Gas	£970.27
NonDomestic Rates	£12,275.00
District Heating	£11,235.03
Total	£39,286.96

Income generated from room hire 2019/20

Item	Actual income 2019-20
Room Hire Income	£39,116

* Figures are actual spend for the financial year 2019/20. This was the last full year of operation prior to the pandemic.