

Please ask for: Planning Policy Team  
Email: [planning.policy@leicester.gov.uk](mailto:planning.policy@leicester.gov.uk)  
Telephone: (0116) 4540085  
Date: 26<sup>th</sup> September 2023



**Leicester**  
City Council

The Planning Inspectorate,  
Room 3J, Kite Wing,  
Temple Quay House,  
2, The Square,  
Bristol,  
BS1 6PN

**Planning**  
Halford Wing  
City Hall  
115 Charles Street  
Leicester  
LE1 1FZ

By email to  
[REDACTED]

Dear Sir/Madam,

**Submission of Leicester City Council Local Plan 2020 – 2036**

I am pleased to be writing to you today to submit the Leicester City Local Plan 2020 – 2036 and its supporting documentation, to the Secretary of State for Levelling Up, Housing and Communities for Examination in Public, under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012, as amended.

The Council is currently in the process of agreeing a number of statements of common ground with relevant landowners/promoters relating to site allocations within the Local Plan and will forward these through the Programme Officer as they are finalised.

The City Council has sought advice from the Planning Advisory Service (PAS) throughout the plan process and have subsequently completed the PAS toolkit (Part 4) “Local Plan Soundness Assessment”, which is included in the submission pack.

The Council has appointed an independent Programme Officer for the examination, whose contact details are:

Ian Kemp  
PO Box 241, Droitwich, Worcestershire, WR9 1DW  
Mobile: 07723 009 166  
E-Mail: [ian@localplanservices.co.uk](mailto:ian@localplanservices.co.uk)

We trust the submission and all the information set out in the letter above is satisfactory. The main contact for the Council for the examination of the Local Plan will be Fabian D’Costa (Policy and Information Services Manager) at email: [planning.policy@leicester.gov.uk](mailto:planning.policy@leicester.gov.uk)

The Council looks forward to working with the appointed Inspector to ensure an effective and efficient examination process. In the meantime, I look forward to being informed of the appointed Inspector at your earliest convenience.

Yours sincerely

Grant Butterworth



Head of Planning  
Leicester City Council