

AFRICAN CARIBBEAN COMMUNITY CENTRE BUSINESS CASE SUBMISSION REQUIREMENTS

Area to be covered in business case	Requirements	Criteria to be met to achieve high score	Maximum score
Community benefit from proposals	Demonstrate proposals for provision of retained and enhanced community provision with particular focus on serving the needs of the African and Caribbean heritage community and strengthening the ongoing connection of the African and Caribbean Community with the building.	Existing groups retained within premises on similar terms to existing. Include policy for room hire charges, changes to current room allocation and timetabling for duration of lease. Significant expansion of local community services from the property with particular focus on serving the needs of the African and Caribbean heritage community Local organisation currently working in the building or the local community	15 15 5
Financial viability of proposals	Provide a 2 year income and expenditure cashflow identifying sources of income, an understanding of the use of the building and an appreciation of the total costs of occupying and running	No ongoing financial support required from the Council A viable cashflow which provides evidence of self-sustainability	10 10
Governance and track record of organisation	Details of the bidding organisation, legal identity, structure, personnel, experience, partnership with other groups	Established organisation with significant experience of managing property, delivering good employment practices and service provision	15
Financial standing of organisation	Documented evidence of the financial standing of the organisation (i.e. bank reference, audited accounts)	Established organisation with sound financial position	10
Equality and inclusion	Documented evidence of equal opportunities policies	Evidence of commitment to equal opportunities and promoting diversity	5
Community impact	Provide details of any negative impact the proposals may have on neighbours and the local community e.g. parking, noise, hours of operation and how they will be managed	Minimal negative community impact including management plan for impact factors Provision of a Good Neighbour policy to evidence ability to co-operate in co-operation with neighbours	10 5