

# Privacy notices by service area

1. CCTV
2. Digital Transformation
3. Education & Learning Services
4. Electoral Registration
5. Estates & Buildings
6. Finance
7. Housing
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9. IT
10. Legal Services
11. LLEP (Leicester and Leicestershire Enterprise Partnership)
12. Neighbourhood Services, Parks and Open Spaces, and Environmental Services
13. Planning & Transport
14. Political Governance & City Mayor's Office
15. Public Health
16. Registration Services
17. Revenues and Customer Support
18. Social Care (Adults and Children) and Early Help / Troubled Families
19. Tourism, Culture and Investment
20. Youth Offending Service

## 1. CCTV

Council Service:	CCTV
The reasons we use your data	<ul style="list-style-type: none"> <li>• Security</li> <li>• Prevention and detection of crime</li> <li>• Disciplinary investigations inc. for criminal activities, harassment, discrimination, victimisation and bullying</li> <li>• Public safety</li> <li>• Traffic management</li> <li>• Buildings management / tenancy management</li> <li>• Protecting business interests/ public finances</li> <li>• Covert surveillance operations (under RIPA)</li> <li>• Events management</li> <li>• Legal proceedings</li> <li>• Public interest</li> <li>• To protect life and property</li> </ul>
Why we are allowed to use your data	Legal obligation or public task under various UK laws including but not limited to: <ul style="list-style-type: none"> <li>• The Criminal Justice and Public Order Act 1994</li> <li>• The Crime and Disorder Act 1998</li> <li>• The Protection of Freedoms Act 2012</li> <li>• The Regulation of Investigatory Powers Act 2000</li> <li>• The Localism Act 2011</li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> </ul>

	<ul style="list-style-type: none"> <li>• Other local authorities</li> <li>• Individuals/organisations undertaking legal or other proceedings</li> <li>• Contractors providing IT / CCTV services</li> <li>• Solicitors</li> <li>• Insurance companies</li> <li>• CCTV operators</li> <li>• Fire and Rescue Services</li> <li>• Regulators / Investigatory bodies</li> <li>• With members of the public under very strict Data Protection or Freedom of Information conditions</li> <li>• Internal/External enforcement agencies Trading Standards, HMRC</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 2. Digital Transformation

Council Service:	Digital Transformation
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. Local Government Transparency Code</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Research inc. consultations</li> <li>• To promote transparency</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Localism Act 2011</li> <li>• The Equality Act 2010</li> </ul> <p>Consent – consultations</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Contractors providing IT services</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Funding Bodies</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	<p>Several social media platforms are used which host data in the USA and Canada and the EU under contract. Some companies use Standard Contractual Clauses for data in EU e.g. Facebook, Twitter.</p> <p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

## 3. Education & Learning Services (*Learning & Inclusion*) inc . Adult Skills & Learning

Council Service:	Education & Learning Services
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> </ul>

	<ul style="list-style-type: none"> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Traded services</li> <li>• Research inc. consultations</li> <li>• Support pupil learning</li> <li>• Monitor and report on pupil progress</li> <li>• Provide appropriate pastoral care</li> <li>• Assess the quality of our services</li> <li>• Comply with the law regarding data sharing</li> <li>• Equality Monitoring</li> </ul>
<p>Why we are allowed to use your data</p>	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Education Act 1944, 1996, 2002</li> <li>• The Education &amp; Adoption Act 2016</li> <li>• The Education (Information About Individual Pupils) (England) Regulations 2013</li> <li>• The Education and Skills Act 2008</li> <li>• The Education (Pupil Registration) (England) Regulations 2006</li> <li>• Statutory Guidance for Local Authorities in England to Identify Children Not Receiving Education – February 2007)</li> <li>• The Education and Inspections Act 2006</li> <li>• The Children Act 1989, 2004</li> <li>• The Childcare Act 2006</li> <li>• The Children &amp; Families Act 2014</li> <li>• Local Safeguarding Children Boards Regulations 2006 (SI 2006/90)</li> <li>• The Localism Act 2011</li> <li>• The Equality Act 2010</li> </ul> <p>Contract (traded services)</p>
<p>Who we can share your data with</p>	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Department for Education and their agencies</li> <li>• Children’s Social Care</li> <li>• Early Help services</li> <li>• Safeguarding Boards</li> <li>• Probation</li> <li>• Health Agencies</li> <li>• Speech and language therapists</li> <li>• Specialist teachers</li> <li>• Education Providers including early years providers, pre- and post-16</li> <li>• Substance Misuse Teams</li> <li>• Other Local Authorities</li> <li>• Education Providers</li> <li>• Youth offending Service</li> <li>• Pupil Referral Units</li> <li>• School Transport Operators</li> <li>• Other Youth Offending Teams</li> <li>• Voluntary Sector Partners</li> <li>• Local Businesses offering work experience, educational opportunities</li> <li>• Qualification awarding bodies</li> <li>• Contractors providing education and IT services</li> </ul>

	<ul style="list-style-type: none"> <li>• Funding bodies</li> <li>• Elected members</li> <li>• Office of National Statistics (ONS)</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

#### 4. Electoral Registration Service

Council Service:	Electoral Registration Service
The reasons we use your data	<ul style="list-style-type: none"> <li>• To maintaining the electoral register</li> <li>• To run elections</li> <li>• To employ casual staff to run elections</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Local Government Act 1972, 2000</li> <li>• The Representation of the Peoples Act 1983</li> <li>• The Immigration Act 2016</li> <li>• The Equality Act 2010</li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• The electoral register is a public register and can be inspected by the public.</li> <li>• The edited version of the electoral register can be sold to third parties.</li> <li>• The Police and other crime enforcement agencies</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Political Parties</li> <li>• Contractors providing IT services</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

#### 5. Estates & Buildings

Council Service:	Estates & Buildings
The reasons we use your data	<ul style="list-style-type: none"> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Energy &amp; Environment Management</li> <li>• Research inc. consultations</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Localism Act 2011</li> </ul>

	<ul style="list-style-type: none"> <li>• The Equality Act 2010</li> </ul> Contract – tenants, room hire Consent – consultations
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Immigration Service</li> <li>• Government Departments e.g. HMRC, DWP</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Funding Bodies</li> <li>• Local businesses e.g. EDF projects</li> <li>• Utilities companies e.g. home energy schemes</li> <li>• Contractors providing energy/environmental services and IT services</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 6. Finance

<b>Council Service:</b>	<b>Finance</b>
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Collection of council tax and rates</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime inc. fraud</li> <li>• Ordering of goods and services</li> <li>• Payment for goods and services</li> <li>• Payment of salaries, allowances and expenses</li> <li>• Collection of charges made for services provided</li> <li>• Collection of overpaid housing benefit or debt</li> <li>• Insurance claims</li> <li>• Financial transactions</li> <li>• Payroll transactions</li> <li>• Collection of debt</li> <li>• Research inc. consultations</li> <li>• Traded services</li> <li>• Equality Monitoring</li> <li>• Statistical Research</li> </ul>
Why we are allowed to use your data	Legal obligation or public task under various UK laws including but not limited to: <ul style="list-style-type: none"> <li>• The Local Government Finance Act 1988 (rates)</li> <li>• The Local Government Finance Act 1992 (council tax)</li> <li>• The Localism Act 2011</li> <li>• The Equality Act 2010</li> <li>• The Statistics and Registration Services Act 2007</li> <li>• The Digital Economy Act 2017</li> </ul> Contract - traded services Consent – consultations

Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Health Agencies</li> <li>• Education Providers</li> <li>• Other Local Authorities</li> <li>• Immigration Service</li> <li>• Government Departments e.g. HMRC, DWP, DLHUC</li> <li>• Private investigators and contracted third party investigation companies and bailiffs</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT services</li> <li>• Funding Bodies</li> <li>• Credit Reference Agencies</li> <li>• Office of National Statistics (ONS)</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract..

## 7. Housing

Council Service:	Housing
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research inc. consultations</li> <li>• Equality Monitoring</li> <li>• Responding to housing emergencies e.g. refugee schemes</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Housing Acts 1988, 1996, 2002, 2004</li> <li>• The Homelessness Reduction Act 2017</li> <li>• The Landlord and Tenant Act 1987</li> <li>• The Localism Act 2011</li> <li>• The Protection from Eviction Act 1977</li> <li>• The Equality Act 2010</li> <li>• The Digital Economy Act 2017</li> <li>• Immigration &amp; Asylum Act 1999</li> </ul> <p>Consent – consultations</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Health Agencies</li> <li>• Education Providers</li> <li>• Other Local Authorities</li> <li>• Immigration Service</li> <li>• Government Departments e.g. HMRC, DWP, DLHUC, Home Office</li> <li>• Safeguarding Boards</li> </ul>

	<ul style="list-style-type: none"> <li>• Contractors providing housing services (e.g. plumbing, electricians, gas operatives etc.) and IT services</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Funding Bodies</li> <li>• Credit Reference Agencies</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 8. Human Resources (HR)

Council Service:	Human Resources (HR)
The reasons we use your data	<ul style="list-style-type: none"> <li>• To employ staff</li> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research</li> <li>• Traded services</li> <li>• Promote Access To Work</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Employment Rights Act 1996</li> <li>• The National Minimum Wage Act, 1998</li> <li>• The Working Time Directive, 1999</li> <li>• The Employment Relations Act, 1999</li> <li>• Health and Safety at Work, etc. Act 1974</li> <li>• The Equality Act 2010</li> <li>• The Public Sector Equality Duty - Equality Act 2010</li> <li>• The Localism Act 2011</li> </ul> <p>Contract (traded services)</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Childrens Social Care</li> <li>• Adults Social Care</li> <li>• Probation</li> <li>• Health Agencies inc. occupational health providers</li> <li>• Education Providers</li> <li>• Government Departments e.g. DWP, HRMC, Education, S4c</li> <li>• Immigration Services</li> <li>• Disclosure &amp; Barring Service</li> <li>• Regulatory Bodies</li> <li>• Pension Providers</li> <li>• Trade Unions</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Commissioned partners e.g. staff benefit scheme</li> </ul>

	<ul style="list-style-type: none"> <li>• Other businesses / organisation (references, market pay organisations)</li> <li>• Employment Agencies</li> <li>• Contractors providing IT services</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 9. Information technology (IT)

Council Service:	Information technology (IT)
The reasons we use your data	<ul style="list-style-type: none"> <li>• To allocate hardware, software and mobile devices</li> <li>• To manage staff IT accounts</li> <li>• To manage threat analysis</li> <li>• To archive records</li> <li>• To undertake web analytics (including cookies)</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Localism Act 2011</li> <li>• The Equality Act 2010</li> </ul> <p>Contract (staff data) Legitimate Interest (web analytics) Consent (web analytics - cookies)</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Storage companies e.g. Stor-a-file</li> <li>• IT suppliers e.g. Microsoft. Google</li> <li>• The Police and other crime enforcement agencies</li> <li>• HMRC</li> </ul>
When computers make any decisions about you	<ul style="list-style-type: none"> <li>• Some automated scanning and correlating of results to flag threats and vulnerabilities.</li> </ul>
When your data gets sent to other countries	<p>Web analytics by Google Analytics may hold outside the EU under contract but it will then be anonymised. No tracking occurs.</p> <p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

## 10. Legal Services

Council Service:	Legal Services
The reasons we use your data	<ul style="list-style-type: none"> <li>• To answer Freedom of Information &amp; Data Protection requests and complaints.</li> <li>• To monitor Regulation of Investigatory Powers (RIPA) authorisations.</li> <li>• To provide a land charges service.</li> <li>• To manage legal cases</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Freedom of Information Act 2000</li> </ul>



	<ul style="list-style-type: none"> <li>• The Data Protection Act 1998</li> <li>• The Regulation of Investigatory Powers Act 2000,</li> <li>• The Local Land Charges Act of 1975 and Rules of 1977</li> <li>• The Equality Act 2010; and</li> <li>• The following areas of law / common law: <ul style="list-style-type: none"> <li>• Adult Social Care</li> <li>• Childcare</li> <li>• Employment</li> <li>• Education</li> <li>• Litigation</li> <li>• Commercial</li> <li>• Property</li> <li>• Planning</li> <li>• Highways</li> <li>• Environmental</li> <li>• Local Government</li> <li>• Coronial</li> <li>• Judicial Review</li> </ul> </li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• National Regulators e.g. Information Commissioner's Office, Investigatory Powers Commissioner.</li> <li>• The Courts, judges, Crown Prosecution Service, Employment Tribunals, The Coroner</li> <li>• Legal representatives of other parties</li> <li>• Expert witnesses</li> <li>• The Police and other crime enforcement agencies.</li> <li>• Other public authorities e.g. schools, NHS, councils, government departments (HMRC, DWP, Immigration etc.).</li> <li>• Land Registry</li> <li>• Debt collectors</li> <li>• Union representatives (with consent).</li> <li>• Local archives office</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT services</li> </ul>
When computers make any decisions about you	Not applicable
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 11. LLEP (Leicester and Leicestershire Enterprise Partnership)

Council Service:	LLEP (Leicester and Leicestershire Enterprise Partnership)
The reasons we use your data	<ul style="list-style-type: none"> <li>• To engage with local businesses and offer support and advice</li> <li>• Service delivery</li> <li>• To award funding contracts</li> <li>• To send marketing</li> <li>• Service improvement and planning</li> <li>• To comply with funding contracts</li> <li>• Research inc. consultations</li> <li>• Equality Monitoring</li> </ul>

Why we are allowed to use your data	<ul style="list-style-type: none"> <li>• Contract</li> <li>• Consent</li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Partner users of the system:</li> <li>• East Midlands Chamber</li> <li>• East Midlands Business</li> <li>• Blaby District Council</li> <li>• Coventry and Warwickshire Growth Hub</li> <li>• Economic Growth Solutions</li> <li>• Food and Drink Forum</li> <li>• Harborough District Council</li> <li>• Hinckley and Bosworth Borough Council</li> <li>• Leicester City Council</li> <li>• Leicestershire County Council</li> <li>• NBV Enterprise Solutions</li> <li>• North West Leicestershire District Council</li> <li>• Oadby and Wigston Borough Council</li> <li>• Oxford Innovation Ltd</li> <li>• Pera Consulting (UK) Limited</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT services</li> <li>• Careers Enterprise Company</li> <li>• Government Departments</li> <li>• Funding Bodies</li> </ul>
When computers make any decisions about you	Not applicable
When your data gets sent to other countries	<p>Mailing lists / e-newsletters are used via Dotdigital (formerly Dotmailer). Standard Contractual Clauses are used in the EU, Privacy Shield for USA.</p> <p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

## 12. Neighbourhood Services and Environmental Services

<b>Council Service:</b>	<b>Neighbourhood &amp; Environmental Services</b>
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government, waste management, burials</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research inc. consultations</li> <li>• Operation of retail markets</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Anti-social Behaviour Act 2003</li> <li>• The Crime &amp; Anti-social Behaviour Act</li> <li>• Consumer Contracts Regulations</li> </ul>

	<ul style="list-style-type: none"> <li>• The Environmental Protection Act 1990</li> <li>• The Supply of Goods and Services Act 1982</li> <li>• The Cremation Act 1902</li> <li>• Cremation (England &amp; Wales) Regulations 2008</li> <li>• Local Authorities' Cemeteries Order 1977</li> <li>• Local Authorities (Amendment) Order 1986</li> <li>• The Licensing Act 2003</li> <li>• The Gambling Act 2005</li> <li>• The Food Safety Act 1990</li> <li>• The Scrap Metal Dealers Act 2013</li> <li>• The Town Police Clauses Act 1847</li> <li>• The Localism Act 2011</li> <li>• The Local Government (Miscellaneous Provisions) Act 1976 and 1982</li> <li>• The Highways Act 1980</li> <li>• The Public Libraries and Museums Act 1964</li> <li>• The Refuse Disposal (Amenity) Act 1978</li> <li>• The Removal and Disposal of Vehicles Regulations 1986</li> <li>• Regulation of Investigatory Powers Act 2000</li> <li>• The Equality Act 2010</li> <li>• Control of Horses Act 2015</li> </ul> <p>Consent – consultations &amp; direct marketing Contract – bulk waste collections, traded services</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Youth Offending Services</li> <li>• Voluntary Agency Partners</li> <li>• Government Departments</li> <li>• National Regulators and Agencies</li> <li>• Other Local Authorities</li> <li>• Fire &amp; Rescue Services</li> <li>• Third Party Contractors e.g. Biffa, waste management companies, transport providers and contractors providing IT services</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Funding Bodies</li> </ul>
When computers make any decisions about you	<ul style="list-style-type: none"> <li>• Applying for waste bins online</li> </ul>
When your data gets sent to other countries	<p>Our waste management company, Biffa, stores data on the Microsoft Azure cloud server under contract.</p> <p>Overdrive e-Books for Libraries stores the data in the United States under contract.</p> <p>Library management system public facing website based in Sweden under contract.</p> <p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

Council Service:	Planning & Transport
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government, public registers</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research inc. consultations</li> <li>• Communications and marketing</li> <li>• Equality Monitoring</li> <li>• To assist in traffic management and encourage safer, more sustainable use of multi-modal transport and provide travel information to the media and public</li> <li>• To assist in supporting civil enforcement proceedings</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Town &amp; Country Planning Act 1990</li> <li>• The Planning Act 2008</li> <li>• The Housing &amp; Planning Act 2016</li> <li>• The Planning (Listed Buildings &amp; Conservation Areas) Act 1990</li> <li>• Traffic Management Act 2004</li> <li>• The Taking Control of Goods (Fees) Regulation 2014</li> <li>• The Localism Act 2011</li> <li>• The Highways Act 1980</li> <li>• The Traffic Management Act 2004</li> <li>• The Road Traffic Regulations Act 1984</li> <li>• The Local Transport Act 2008</li> <li>• The Environment Act 1995</li> <li>• The Environmental Protection Act 1990</li> <li>• The Bus Services Act 2017</li> <li>• The Wildlife and Countryside Act 1981</li> <li>• The Countryside and Rights of Way Act 2000</li> <li>• The Equality Act 2010</li> </ul> <p>Consent – consultations</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Government Departments</li> <li>• Education Providers</li> <li>• Other Local Authorities</li> <li>• Resilience Forum</li> <li>• Fire &amp; Rescue Services</li> <li>• Elected Members</li> <li>• The General Public (via public registers)</li> <li>• Contractors / partners providing services on our behalf including parking management companies</li> <li>• Funding Bodies</li> <li>• The Environment Agency</li> <li>• LLEP</li> </ul>

When computers make any decisions about you	Automatic Number Plate Recognition (ANPR) cameras in use on some bus lanes and in some car parks (Newarke Street Car Park)
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

#### 14. Political Governance, Communications & City Mayor's Office

Council Service:	Political Governance & City Mayor's Office
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research inc. consultations</li> <li>• Emergency Management</li> <li>• Communications and Marketing</li> <li>• Equalities requirements</li> <li>• Invitation to civic events</li> <li>• Responding to requests from the public</li> <li>• Access to Work</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Local Government Act 1972, 2000</li> <li>• The Localism Act 2011</li> <li>• The Civil Contingencies Act 2004</li> <li>• The Equality Act 2010</li> </ul> <p>Consent for direct marketing, website cookies, consultations</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Local Resilience Forum</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT services</li> <li>• Other local councils e.g. for joint events</li> <li>• Access to Work service providers</li> <li>• Government departments</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	<p>Mailing lists / e-newsletters are used via Dotdigital (formerly Dotmailer). Standard Contractual Clauses are used in the EU, Privacy Shield for USA.</p> <p>Citizens Space / consultations are run using Delib, with data hosted in the EU under contract.</p> <p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

## 15. Public Health

Council Service:	Public Health
<ul style="list-style-type: none"> <li>The reasons we use your data</li> </ul>	<p>Public health and protection e.g.</p> <ul style="list-style-type: none"> <li>Health Needs Assessments e.g. Joint Strategic Needs Assessment, Pharmaceutical Needs Assessment</li> <li>Protecting or improving public health</li> <li>Measuring the health, mortality or care needs of the population eg health and wellbeing surveys</li> <li>Public Health planning, monitoring and evaluation</li> <li>Commissioning and delivery of services to promote health and prevent ill health e.g. sexual health services, diet and weight management, sports services, stop smoking services, oral health advice, NHS health checks</li> <li>Health Equity Analysis (looking at differences in the quality of health and healthcare across different groups of people)</li> <li>Identifying inequalities in the way people access services</li> <li>Equality Monitoring</li> </ul>
<p>Why we are allowed to use your data</p>	<p>Legal obligation under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>The Health &amp; Social Care Act 2012 (plus consent under common law duty of confidence)</li> <li>The Statistics and Registration Service Act (2007) as amended by Section 287 of the Health and Social Care Act (2012)</li> <li>Regulation 3 of the Health Service (Control of Patient Information) Regulations 2002.)</li> <li>The Equality Act 2010</li> <li>The Health Protection (Coronavirus, Collection of Contact Details etc. and Related Requirements) Regulations 2020</li> </ul> <p>Contract (active sports, grants) Consent (surveys, consultations diets, stop smoking, sexual health etc.)</p> <p>You have the right to opt out of Leicester City Council Public Health receiving or holding some of your personal identifiable information. There are occasions where service providers will have a legal duty to share information, for example for Covid19, safeguarding or criminal issues. The process for opting out will depend on the specific data and what programme it relates to. For further information or you wish to opt out please email <a href="mailto:data-protection-officer@leicester.gov.uk">data-protection-officer@leicester.gov.uk</a>.</p>
<p>Who we can share your data with</p>	<ul style="list-style-type: none"> <li>Health partners e.g. Leicestershire Health Informatics Service, University Hospitals of Leicester (UHL), NHS Digital. Public Health England, Leicestershire Partnership Trust, local GPs – data will be pseudonymised or anonymised.</li> <li>Local voluntary partners e.g. Voluntary Action Leicester and Leicestershire Rutland Sport</li> <li>IT suppliers</li> <li>The Police and other crime enforcement agencies</li> </ul>
<p>When computers make any decisions about you</p>	<p>Not applicable</p>
<p>When your data gets sent to other countries</p>	<p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

## 16. Registration Services

Council Service:	Registration Services
The reasons we use your data	Statutory obligation to maintain birth, deaths and marriages register
Why we are allowed to use your data	Legal obligation under various UK laws including but not limited to: <ul style="list-style-type: none"> <li>• The Registration Act 1983</li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• General Register Office</li> <li>• Local Education Authority</li> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Office of National Statistics (ONS)</li> <li>• Government departments e.g. Home Office, DWP</li> <li>• Funeral Directors</li> <li>• Other Local Authorities</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT services</li> </ul>
When computers make any decisions about you	Not applicable
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 17. Revenues and Customer Support

Council Service:	Revenues & Benefits and Customer Support
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Debt recovery</li> <li>• Payment of benefit and take up</li> <li>• Research</li> <li>• Equality Monitoring</li> <li>• Statistical Research</li> </ul>
Why we are allowed to use your data	Legal obligation under various UK laws including but not limited to: <ul style="list-style-type: none"> <li>• The Local Government Finance Act 1992</li> <li>• The Local Government Finance Act 1988</li> <li>• The Local Government Act 1972</li> <li>• The Social Security Administration Act 1992</li> <li>• The Social Security Contributions Act</li> <li>• Housing Benefit Regulations 2006</li> <li>• The Localism Act 2011</li> <li>• The Equality Act 2010</li> <li>• The Local Government Finance Act 2012</li> <li>• The Regulation of Investigatory Powers Act 2000</li> <li>• The Fraud Act 2006</li> <li>• The Welfare Reform Act 2012</li> <li>• Customer Support Grant – Welfare provision</li> </ul>

	<ul style="list-style-type: none"> <li>• The Statistics and Registration Act 2007</li> <li>• The Digital Economy Act 2017</li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts, Tribunals</li> <li>• Police</li> <li>• Education Providers</li> <li>• Internal council departments (e.g. empty homes, environmental health)</li> <li>• Other Local Authorities</li> <li>• Immigration Service</li> <li>• Government Departments e.g. HMRC, DWP, DCLG</li> <li>• Contractors providing revenues and benefits services (e.g. off-site processing, personal budgeting support, emergency food provision etc.) and IT services</li> <li>• Elected Members</li> <li>• Enforcement agents</li> <li>• Credit Reference Agencies</li> <li>• Office of National Statistics (ONS)</li> </ul>
When computers make any decisions about you	<ul style="list-style-type: none"> <li>• Risk-Based scoring for assessing the level of verification required for Housing Benefit and Council Tax Support claims;</li> <li>• Bulk processing of change of circumstances notifications from the Department for Work and Pensions;</li> <li>• Bulk production of Council Tax and Business Rates demands, reminders and summons for non-payment;</li> <li>• Bulk selection of cases for further recovery action e.g. passing to Enforcement Agents.</li> </ul>
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.

## 18. Social Care (Adults and Children)

Council Service:	Social Care (Adults and Children)
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research inc. consultations</li> <li>• Safeguarding Children &amp; Adults</li> <li>• Equality Monitoring</li> </ul> <p>Children's Social Care</p> <ul style="list-style-type: none"> <li>• Support these children and monitor their progress</li> <li>• Identify children as part of the CP-IS programme</li> <li>• Early Help</li> <li>• Provide them with pastoral care</li> <li>• Assess the quality of our services</li> <li>• Evaluate and improve our policies on children's social care</li> <li>• Identification of families eligible for inclusion in Troubled Families Programme</li> <li>• Tracking of families included on Troubled Families Programme</li> </ul>



	<ul style="list-style-type: none"> <li>• Troubled Families Programme payment by results claims</li> <li>• Troubled Families Programme spot checks</li> <li>• Equality Monitoring</li> </ul>
<p>Why we are allowed to use your data</p>	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Children Act 1989, 2004</li> <li>• The Health &amp; Social Care Act 2012</li> <li>• The Health and Social Care (Safety and Quality) Act 2015</li> <li>• The Education (Information About Individual Pupils) (England) Regulations 2013</li> <li>• The Children and Social Work Act 2017</li> <li>• The Care Act 2014</li> <li>• The Mental Capacity Act 2005</li> <li>• Mental Health Act 1983, 2007</li> <li>• Local Safeguarding Children &amp; Adults Boards Regulations 2006 (SI 2006/90)</li> <li>• The Localism Act 2011</li> <li>• The Crime and Disorder Act 1998</li> <li>• The Criminal Justice Act 2003</li> <li>• The Welfare Reform Act 2012</li> <li>• The Childcare Act 2006</li> <li>• The Equality Act 2010</li> </ul> <p>Consent – consultations, surveys, some consent-based research</p>
<p>Who we can share your data with</p>	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Childrens Social Care</li> <li>• Adults Social Care</li> <li>• Department for Education (for Children’s Social Care) and their agencies</li> <li>• Probation</li> <li>• Health Agencies</li> <li>• GP Surgeries</li> <li>• Housing &amp; Housing Support providers</li> <li>• Education Providers</li> <li>• Other Local Authorities</li> <li>• Substance Misuse Teams</li> <li>• Education Providers including early years providers, pre- and post-16</li> <li>• Youth offending Service</li> <li>• Government departments and agencies e.g. DWP, DHSC, DLHUC</li> <li>• Safeguarding Boards</li> <li>• Voluntary Sector Partners</li> <li>• Prepaid cards providers</li> <li>• Direct Payment support services</li> <li>• Universities (social workers training)</li> <li>• Care Quality Commission</li> <li>• Disclosure &amp; Barring Service</li> <li>• Domiciliary, Residential, Nursing Home and Day Care Care Providers</li> <li>• Transport / Community Link providers</li> <li>• Supported Living Providers</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT and research services</li> <li>• Funding Bodies</li> </ul>

	<ul style="list-style-type: none"> <li>Inspectors e.g. CQC, OFSTED</li> </ul>
When computers make any decisions about you	<ul style="list-style-type: none"> <li>Under CP-IS, the data of Looked After Children or a child that has a child protection plan will automatically sent as an alert to NHS Digital</li> <li>Under its Care Act 2014 duty (Sections 9-13) the Council provides an Online Financial Assessment Tool (OFA) that allows members of the public to input data to get an indication of their contribution and, if they choose to do so, send that information to the Council to assess whether they are eligible for Social Care support.</li> </ul>
When your data gets sent to other countries	<p>For liaison with courts or children's services abroad. Data is sent by secure email or password protected.</p> <p>Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.</p>

## 19. Tourism, Culture and Investment

<b>Council Service:</b>	<b>Tourism, Leisure &amp; Culture</b>
The reasons we use your data	<ul style="list-style-type: none"> <li>Statutory requirements e.g. reporting to Government</li> <li>Service delivery</li> <li>Service improvement and planning</li> <li>Prevention and detection of crime</li> <li>Financial transactions</li> <li>Research inc. consultations</li> <li>Communications and Marketing</li> <li>To engage with local businesses and offer services, support and advice</li> <li>To engage with job seekers and offer support and advice</li> <li>To promote economic regeneration</li> <li>To award grant funding</li> <li>Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>The Localism Act 2011</li> <li>The Equality Act 2010</li> </ul> <p>Contract (leisure centre use, ticket sales) Consent (direct marketing, consultation, job creation, business support)</p>
Who we can share your data with	<ul style="list-style-type: none"> <li>Judicial Agencies e.g. Courts</li> <li>Police</li> <li>Archives services</li> <li>Elected Members &amp; MPs (as your representative)</li> <li>Contractors providing IT services</li> <li>Funding Bodies</li> <li>East Midlands Chamber</li> <li>East Midlands Business</li> <li>Other Councils</li> <li>Other third parties with consent</li> </ul>
When computers make any decisions about you	Not applicable.

When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.
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## 20. Youth Offending Service

Council Service:	Youth Offending Service
The reasons we use your data	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory, licensing and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Research</li> <li>• Equality Monitoring</li> </ul>
Why we are allowed to use your data	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Crime &amp; Disorder Act 1998</li> <li>• The Criminal Justice Act 2013</li> <li>• The Children Act 1989, 2004</li> <li>• Local Safeguarding Children Boards Regulations 2006(SI 2006/90)</li> <li>• The Localism Act 2011</li> <li>• The Equality Act 2010</li> </ul>
Who we can share your data with	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Childrens Social Care</li> <li>• Probation</li> <li>• Health Agencies</li> <li>• Education Providers</li> <li>• Substance Misuse Teams</li> <li>• Other Youth Offending Teams</li> <li>• Safeguarding Boards</li> <li>• Elected Members &amp; MPs (as your representative)</li> <li>• Contractors providing IT services</li> <li>• Funding Bodies</li> <li>• East Midlands Chamber</li> <li>• East Midlands Business</li> <li>• Other local councils</li> <li>• Government departments e.g. MOJ</li> </ul>
When computers make any decisions about you	Not applicable.
When your data gets sent to other countries	Council services use platforms such as Microsoft Office 365, Google, Amazon Web Services and Vodafone which host data in the USA and EU under contract.