

COVID-19 information

**Prevent the spread**

CORONAVIRUS

**PROTECT  
YOURSELF  
& OTHERS**

Leicester

Important Notice for  
Hospitality Businesses

3 August 2020



# Reopening Hospitality in Leicester from 3 August 2020

Leicester City Council published on 15th June 2020 the reopening plan for the city.

## The plan provided the following core principles for reopening:

1. Profiling with the public the need to always consider the threat of Covid-19 in managing daily life.
2. Ensuring Covid-19 mitigation steps run through all arrangements for planning the “reopening” of the city centre and the city’s neighbourhoods.
3. Ensuring all appropriate routes for communicating key messages are utilised.
4. Ensuring wherever possible decisions are informed through an intelligence led/data informed approach that makes the most of transformation opportunities.
5. Ensuring challenges are addressed in partnership and that plans are adjusted in accordance with Government and public health guidance.
6. Ensuring good governance is in place reporting to the City Mayor and Executive Leads which includes appropriate scrutiny by the council’s Scrutiny Commissions.

**The plan noted there may be points where we have to pause and readjust our approach depending on any changes presented by the threat of Covid-19 and Government and public health guidance and/or legislation.**

## What you need to know to reopen hospitality in Leicester from Monday 3 August 2020

On 29th June 2020 further restrictions returned to the city however, we are now returning to a point where hospitality businesses may reopen from Monday 3rd August 2020 where safe to do so.

### Hospitality businesses that may reopen:

- Indoor and outdoor hospitality including, cafes, bars, pubs, and restaurants
- hotels, bed and breakfast accommodation, holiday apartments or homes, cottages or bungalows, campsites, caravan parks or boarding houses.

In addition, the Government granted new powers to all local authorities effective from 18th July 2020 in the Health protection (Coronavirus, Restrictions) (England) (No.3) Regulations 2020 allowing local authorities to close premises, events and public outdoor spaces where there is evidence of risk to public health.

**Please note that it is really important that any business that is allowed to be open ensures they only open once they have Covid-19 Secure working practices in place. Further information about this can be found through the links provided in this notice to businesses. Leicester City Council will be proactive in the use of new powers that will enable us to immediately close premises that are presenting a public health risk.**

This notice provides the latest information publicly available as at 3 August 2020. There are businesses within Leicester that must still remain closed and regular updates are provided by Government so please keep up to date with information via:

[www.gov.uk/guidance/closing-certain-businesses-and-venues-in-leicester](https://www.gov.uk/guidance/closing-certain-businesses-and-venues-in-leicester)

## Where to find additional advice and guidance for hospitality

This guidance should be implemented in addition to all legal requirements such as the Health and Safety at Work regulations. You are encouraged to frequently check for the most up to date official Government advice at [gov.uk](https://www.gov.uk).

In response to Covid-19, all people are required to reduce social interactions, minimise close contact, and follow the official Government advice on social distancing.

The extended lockdown in Leicester has given us the opportunity to see what has worked well in licensed premises elsewhere. By learning from this we hope that the hospitality sector in Leicester will be able to recover more quickly.

General advice to help businesses reopen safely is available on Leicester City Council's website:

[www.leicester.gov.uk/media/186715/advice-and-guidance-for-reopening-businesses.pdf](https://www.leicester.gov.uk/media/186715/advice-and-guidance-for-reopening-businesses.pdf)

### Queue Management with Social Distancing

This document supports the guidance around social distancing and queuing whilst in Leicester city centre and its neighbourhoods and acts as a source of guidance for businesses considering these measures:

[www.leicester.gov.uk/media/186717/queue-management-with-social-distancing-guidance.pdf](https://www.leicester.gov.uk/media/186717/queue-management-with-social-distancing-guidance.pdf)

### Covid-19 Secure

You should not reopen until you can ensure that your premises is Covid-19 Secure. The Government has issued guidance "Keeping workers and customers safe during Covid-19 in restaurants, pubs, bars and takeaway services".

[assets.publishing.service.gov.uk/media/5eb96e8e86650c278bo77616/Keeping-workers-and-customers-safe-during-covid-19-restaurants-pubs-bars-takeaways-230620.pdf](https://assets.publishing.service.gov.uk/media/5eb96e8e86650c278bo77616/Keeping-workers-and-customers-safe-during-covid-19-restaurants-pubs-bars-takeaways-230620.pdf)

### Health and Safety Risk Assessment Template

Follow the link below for general guidance. Here you will also find a useful risk assessment template and examples accessible by clicking on the highlighted text 'managing risk and risk assessment'

[www.hse.gov.uk/coronavirus/working-safely/risk-assessment.htm](https://www.hse.gov.uk/coronavirus/working-safely/risk-assessment.htm)

### Covid-19 Secure Poster

Download and display the poster to show customers and staff your business is compliant using the Government's checklist:

[www.leicester.gov.uk/media/186719/staying-covid-19-secure-downloadable-poster-to-display.pdf](https://www.leicester.gov.uk/media/186719/staying-covid-19-secure-downloadable-poster-to-display.pdf)

### Business Support Pack and External Floor Vinyls for Queue Management

The council has produced business support packs to provide further support and guidance for reopening and to assist making premises Covid-19 Secure in line with Government advice. To request a business pack, posters or floor markings please send an email to

[enterpringleicester@leicester.gov.uk](mailto:enterpringleicester@leicester.gov.uk)

### Test and Trace

The easing of social and economic lockdown measures following the Covid-19 outbreak is being supported by NHS Test and Trace. You should assist this service by keeping a temporary record of your customers and visitors for 21 days, in a way that is manageable for your organisation, to assist NHS Test and Trace with requests for that data if needed. This could help contain clusters or outbreaks. The Government has issued advice on collecting and storing details of staff, customers and visitors.

[www.gov.uk/guidance/maintaining-records-of-staff-customers-and-visitors-to-support-nhs-test-and-trace](https://www.gov.uk/guidance/maintaining-records-of-staff-customers-and-visitors-to-support-nhs-test-and-trace)

The Information Commissioner's Office has also issued guidance on this with particular reference to keeping customers' information safe.

[ico.org.uk/global/data-protection-and-coronavirus-information-hub/contact-tracing-protecting-customer-and-visitor-details/](https://ico.org.uk/global/data-protection-and-coronavirus-information-hub/contact-tracing-protecting-customer-and-visitor-details/)

If you are a BID Leicester levy payer you can get six months of free access to Yoello – a web-based solution that can help you make your business Covid-19 secure and protect your customers. Please see further information and how to sign up via this BID Leicester link:

[mailchi.mp/59d3ba7dafb6/nighttimeeconomysupportpackage](https://mailchi.mp/59d3ba7dafb6/nighttimeeconomysupportpackage)

## Events

Due to the current situation the council and partner organisations such as the police and fire services are unable to organise or support any events at this time. There will be an exciting programme of festivals and events for the city which will be scheduled when it is safe to do so.

Venues should not permit indoor performances to take place in front of a live audience. Venues should take account of the Performing Arts guidance in organising outdoor performances. All venues should ensure that steps are taken to avoid people needing to unduly raise their voices to each other. This includes, but is not limited to, refraining from playing music or broadcasts that may encourage shouting, including if played at a volume that makes normal conversation difficult. This is because of the potential for increased risk of transmission, particularly from aerosol transmission. Further guidance, based on scientific evidence, will be issued by the Government to enable these activities as soon as possible. You should take similar steps to prevent other close contact activities, such as communal dancing. For further details please go to Section 4.5 on page 28 via the following guidance link:

[assets.publishing.service.gov.uk/media/5eb96e8e86650c278b077616/working-safely-during-covid-19-restaurants-pubs-takeaway-services-310720.pdf](https://assets.publishing.service.gov.uk/media/5eb96e8e86650c278b077616/working-safely-during-covid-19-restaurants-pubs-takeaway-services-310720.pdf)

## Eat Out to Help Out Scheme

The Government has put in place The Eat Out to Help Out Scheme which runs from 3-31 August. Customers can get a 50% discount on food or non-alcoholic drinks to eat or drink in (up to a maximum £10 discount per diner) on every Monday, Tuesday and Wednesday and can be claimed for multiple visits during these dates. For further information and to register your business for this scheme:

[www.gov.uk/guidance/get-a-discount-with-the-eat-out-to-help-out-scheme](https://www.gov.uk/guidance/get-a-discount-with-the-eat-out-to-help-out-scheme)

## Pavement licences

The Government has introduced new legislation to support food and drink businesses. Pubs, cafes, bars and restaurants will be able to apply to put tables and chairs on the public highway to increase their overall capacity. You can find more information, including details of how to apply, on our website:

[www.leicester.gov.uk/business/licences-and-permits/transport-and-street-licences-and-permits/temporary-street-cafe-licence/](https://www.leicester.gov.uk/business/licences-and-permits/transport-and-street-licences-and-permits/temporary-street-cafe-licence/)

## Off sales of alcohol

The Government has also taken steps to add “off” sales to all premises licences that already permit “on” sales of alcohol, subject to a cut off time of 11pm or the closure time of an existing outside area, whichever is earlier. No application will be necessary for this; it will automatically be deemed to apply to all existing “on” licences until 30 September 2021. The Government has produced guidance that gives more information.

[www.gov.uk/government/publications/guidance-for-temporary-alcohol-licensing-provisions-in-the-business-and-planning-bill](https://www.gov.uk/government/publications/guidance-for-temporary-alcohol-licensing-provisions-in-the-business-and-planning-bill)

## Licensing Act 2003

In addition to all of the new guidance and legislation you must continue to comply with your existing licence issued under the Licensing Act 2003, including all conditions. If you are unable to do so then you should consider applying to vary your licence. Depending on what you want to alter you may apply for a minor variation or a full variation. More information is available on our website, together with application forms.

[www.leicester.gov.uk/business/licences-and-permits/entertainment-food-and-drink-licensing/alcohol-entertainment-and-late-night-refreshment/premises-licences/](https://www.leicester.gov.uk/business/licences-and-permits/entertainment-food-and-drink-licensing/alcohol-entertainment-and-late-night-refreshment/premises-licences/)



# Further Business Advice on Reopening

## Food Standards Agency

Food businesses will need to pay particular attention to the processes and procedures they have in place.

The Food Standards Agency has produced a helpful checklist for reopening:

[www.food.gov.uk/business-guidance/reopening-checklist-for-food-businesses-during-covid-19](http://www.food.gov.uk/business-guidance/reopening-checklist-for-food-businesses-during-covid-19)

[www.food.gov.uk/sites/default/files/media/document/reopening-checklist-for-food-businesses-during-covid-19-form.pdf](http://www.food.gov.uk/sites/default/files/media/document/reopening-checklist-for-food-businesses-during-covid-19-form.pdf)

## Grants/Funding

There may be grant funding available for businesses like yours and details can be found at:

[www.leicester.gov.uk/your-council/coronavirus/coronavirus-business-support-grant-funding/](http://www.leicester.gov.uk/your-council/coronavirus/coronavirus-business-support-grant-funding/)

## Face Coverings

Currently it is mandatory to wear a face covering immediately before entering any of the following settings and to keep it on until leaving:

- Public transport
- Indoor transport hubs
- Shops and supermarkets
- Indoor shopping centres
- Banks, building societies and post offices

For members of the public, from 8 August the places where you will have to wear a face covering in England when permitted to reopen will be expanded to include:

- funeral directors
- premises providing professional, legal or financial services
- cinemas
- theatres
- bingo halls
- concert halls
- museums, galleries, aquariums, indoor zoos or visitor farms, or other indoor tourist, heritage or cultural sites.
- nail, beauty, hair salons and barbers - other than where necessary to remove for treatments

- massage parlours
- public areas in hotels and hostels
- place of worship
- libraries and public reading rooms
- community centres
- social clubs
- tattoo and piercing parlours
- indoor entertainment venues (amusement arcades, funfairs, adventure activities e.g. laser quest, go-karting, escape rooms, heritage sites etc)
- storage and distribution facilities
- veterinary services.
- auction houses

Government guidance also encourages people to wear face coverings in taxis and private hire vehicles, in enclosed public spaces or when visiting hospital and where people are more likely to come into contact with others they would not normally meet.

Additional settings where wearing a face covering is either mandatory or advised may be added so please keep updated by following the link below:

[www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own](http://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own)

## Contact us

If you need specific advice on re-opening your business please contact us at:

[enterprisingleicester@leicester.gov.uk](mailto:enterprisingleicester@leicester.gov.uk)

This document is based on information that was available and correct at the time of going to print.

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# Prevent the spread



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